



Khandesh College Education Society's

INSTITUTE OF MANAGEMENT & RESEARCH

**AFFILIATED TO NORTH MAHARASHTRA UNIVERSITY
RECOGNIZED BY ALL INDIA COUNCIL FOR
TECHNICAL EDUCATION (AICTE) MIN. OF HRD, NEW DELHI**

Consultancy Policy

Objective:

To Establish a framework to support consultancy activities at the KCES's Institute of Management and Research, Jalgaon

General Principles of Consultancy:

- A consultancy work may be undertaken by the faculty members in their area of expertise.
- The consultancy services should be undertaken only with prior permission of the Institute.
- It should not interfere with the discharge of prime duties of the faculty member or the department.
- Consultancy services should not be in conflict with the interest of the Institute.
- In the context of consultancy services, the consultant should not directly or indirectly get associated with any activity which may be unethical or inappropriate.
- The two types of consultancy are Individual Consultancy and Institutional Consultancy.
- Individual Consultancy is offered by a faculty member in her individual capacity.
- Institutional Consultancy is offered by a team of faculty members from the same discipline or different discipline of the Institute.

Circumstances under which consulting activity may be permitted:

- The organization requiring consultancy services from faculty or the department shall write to the Director indicating the expertise required alternatively faculty could also seek the permission of Director of the Institute.
- In considering whether or not permission will be given for consulting activity, the Director will take into account such factors as the compatibility of the activity with the responsibilities and commitments of the faculty member(s), potential conflicts of interest and the use of institution resources.
- An MoU may be signed between the organization and the institute towards the nature of consultancy work and the commercials involved.
- The faculty or a group of faculties engaged in the consultancy work shall periodically report the progress of the consultancy work to the HoD.

IMR Campus, Behind D.I.C., N.H.6, Jalgaon - 425001 (Maharashtra) INDIA.

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- For any outside visits leave as due is to be availed by the concerned staff members. Special Casual leave or duty leave may be permitted at the discretion of the Director.

Publications:

Publication arising from consultancy work shall include the faculty affiliation of the college and the acknowledgement for the facilities used from the Institute

Intellectual Property Rights:


Patents arising from consultancy work if applicable shall be jointly published on the name of the authors and the institute.

Other commercial Rules:

- Institute facilities and resources may be used for the consultancy work.
- Meeting related to consultancy work with the organization(s) may be conducted in Institute and acknowledge the facilities used from the Institute.
- Revenue sharing shall be done in the ration of 30:70 between Institute and the Faculty Members if the consultancy is generated by Faculty members
- Revenue sharing shall be done in the ration of 70:30 between Institute and the Faculty Members if the consultancy is generated by the Institute

Date: 13/11/2017




Prof. Dr. Shilpa Kiran Bendale
Director

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