

Date: 25 /07/ 2021

KCES's Institute of Management and Research, Jalgaon

Internal Quality Assurance Cell

Notice

All the members of Internal Quality Assurance Cell are hereby informed that a meeting of the IQAC will be held on 30th July 2021 at 10 a. m. in the Director Cabin. You are therefore requested to make it convenient to attend the meeting.

Mrs. Tanuja Fegade

IQAC Coordinator
Chairman


Prof. Dr. Shilpa Bendale

Director & IQAC

- ❖ The following is the agenda of the meeting:
- 1) To Read and Confirm the minutes of the last meeting
 - 2) To Present Action Taken report of the Last meeting
 - 3) To prepare Academic calendar for A.Y. 2021-22.
 - 4) To update format of feedback form.
 - 5) To plan activities for current semester.
 - 6) To discuss about workload distribution, teaching learning pedagogy and bridge courses for the students.
 - 7) To Review Result Analysis for previous semester 2020-21.
 - 8) To plan performance appraisal.
 - 9) To Review NBA Accreditation process of MBA program.
 - 10) To discuss organization of Faculty Development Program.
 - 11) To review admission process for all programs.
 - 12) To Plan certificate courses.
 - 13) To form various committees for academic year 2021-22.
 - 14) Any other academic matter with the permission of the chair.


Mrs. Tanuja Fegade
Coordinator, IQAC




Prof. Dr. Shilpa Kiran Bendale
Chairman, IQAC
DIRECTOR
Institute of Management &
Research, Jalgaon-42500'

KCES's Institute of Management and Research, Jalgaon

Internal Quality Assurance Cell

Minutes of the Meeting

Time: 10.00 am.

Date: 30/07 /2021

IQAC organized IQAC first meeting for the academic year 2021-22 on 30/07/2021 at 10.00pm in the Director cabin. The meeting was chaired by the Director Prof. Dr. Shilpa Kiran Bendale. Co-ordinator of IQAC Ms. Tanuja Fegade greeted the all the members of the IQAC. The Following agenda were discussed during the meeting and it was unanimously resolved to implement them. The meeting was adjourned after the vote of thanks.

Sr No.	AGENDA	Resolution/Minutes
1.	To Read and confirm the minutes of the last meeting on 25 th May 2021.	The coordinator of IQAC Mrs. Tanuja Fegade read the minutes of the last meeting The same were confirmed.
2.	To Present the action taken report of the last meeting	The coordinator of IQAC Mrs. Tanuja Fegade presented the action taken report of the last meeting
3	To prepare Academic calendar for A.Y. 2021-22.	Academic Calendar prepared by the Academic planning committee was presented by the chairman of academic planning committee Mrs. Tanuja Fegade and finalized in the meeting.
4	To update format of feedback form.	Feedback from for students, Parents, alumni, employer are discussed and updated according to requirement and feedback from various stakeholders.
5	To plan activities for current semester	Various activities like IT-Festa, Managers Day, Entrepreneur day etc are discussed and planned
6	To discuss about workload distribution, teaching learning pedagogy and bridge courses for the students.	Discussed workload distribution and teaching learning pedagogy which should be include in session plan. Bridge courses for new students were planned.
7	To Review Result Analysis for previous semester 2020-21.	Coordinators represented result analysis for previous semester and discussed the performance of students. Suggested some actions for improvement.

8	To plan performance appraisal.	Performance appraisal forms are distributed to all faculties.
9	To Review NBA Accreditation process of MBA program.	Review of documentation Process is done.
10	To discuss organization of Faculty Development Program.	Responsibility for organization of Faculty development program is given to Dr. Anupama Chaudhari.
11	To review admission process for all programs.	Planning of admission process for academic year 2021-22 is discussed.
12	To Plan certificate courses.	After discussion of gap identified in curriculum of the syllabus provided by KBC NMU, Jalgaon certification programs are decided for each program of the Institute.
13	To form various committees for academic year 2021-22.	Various academic and statutory committees are decided.



Mrs. Tanuja Fegade
IQAC Coordinator



Prof. Dr. Shilpa Bendale
Director & IQAC Chairman
DIRECTOR
Institute of Management &
Research, Jalgaon-42500'

Internal Quality Assurance Cell

Action taken report of meeting held on 30 July 2021

Sr. No	Decision Taken in the IQAC Meeting	Action Taken
1	Preparation of Academic calendar for A.Y. 2021-22	Finalized academic calendar for the A. Y 2021-22 by IQAC committee.
2	Revised feedback form.	Following feedback are revised: <ul style="list-style-type: none">• Student feedback form on program curriculum• Student feedback on Infrastructure-Institute• Student feedback on teacher's evaluation.• Teachers feedback form on curriculum• Parents feedback form• Alumni Feedback form
3	Planning of Activities	Following activities are conducted: <ul style="list-style-type: none">• Webinar on National Education Policy- "Digital Revolution and Pedagogical Innovation" was organized in collaboration with Centre for Education Growth and Research (CEGR) on 28th July 2021• Parents Meet for MBA Program on 31 July 2021.• A workshop on Research in Market development- 7-8-2021• A Webinar on Summer Internship Project guidance on 1st September 2021.. Career Mythbusters- 16th Sept 2021• Webinar On Cyber Security and Expectation VS Reality on 25th Sept 2021• Online Program on Full Stock Development on 27th Sept 2021

4	Result Analysis for previous semester 2020-21	Result analysis of the all programs for previous year is submitted.
5	Performance appraisal	Performance appraisal forms are circulated for self assessment.
6	Organization of Faculty Development Program	Organized 5 days online FDP on "Industry 4.0: Challenges before Management Education " on 25 th to 29 th October 2021
7	Certificate courses	Certificate course in web programming using HTML/CSS 30 th Jan 2022 to 13 th Feb 2021.
8	Form various committees for academic year 2021-22	All Statutory committee and academic committees are form for academic year 2021-22.


Mrs. Tanuja Fegade
 Coordinator, IQAC




Prof. Dr. Shilpa Kiran Bendale
 Chairman, IQAC

DIRECTOR
 Institute of Management &
 Research, Jalgaon-42500'

Date: 12 /10/ 2021

KCES's Institute of Management and Research, Jalgaon

Internal Quality Assurance Cell

Notice

All the members of Internal Quality Assurance Cell are hereby informed that a meeting of the IQAC will be held on 30th October 2021 at 3 P. M in the Director Cabin. You are therefore requested to make it convenient to attend the meeting.



Mrs. Tanuja Fegade

IQAC Coordinator



Prof. Dr. Shilpa Bendale

Director & IQAC Chairman

DIRECTOR
Institute of Management &
Research, Jalgaon-425001

❖ **Agenda of the Meeting:-**

1. To Read and Confirm the minutes of the last meeting
2. To Present Action Taken report of the Last meeting
3. To Plan International Conference.
4. To present AQAR 2020-21 report.
5. To review reassessment of NAAC process for up gradation of grade.
6. To review NBA accreditation process of MBA program.
7. To encourage faculties for E-content development.
8. To discuss enhancement of research publications in reputed journals.
9. To organize webinars and workshops for students
10. To plan program for Industry Institute Interaction.
11. To review Library digitization process.
12. To conduct Academic and Administrative audit.
13. To discuss Green audit of campus.
14. To plan extension and outreach activity.
15. Any other academic matter with the permission of the chair.

KCES's Institute of Management and Research, Jalgaon

Internal Quality Assurance Cell

Minutes of the Meeting

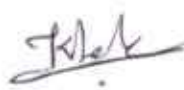
Time: 03.00Pm

Date: 30/10/2021

IQAC organized IQAC second meeting for the academic year 2021-22 on 30/10/2021 at 3.00pm in the Director cabin. The meeting was chaired by the Director Prof. Shilpa Kiran Bendale. Co-ordinator of IQAC Ms. Tanuja Fegade greeted the all the members of the IQAC. The Following agenda were discussed during the meeting and it was unanimously resolved to implement them. The meeting was adjourned after the vote of thanks.

Sr No.	AGENDA	Resolution/Minutes
1.	To Read and confirm the minutes of the last meeting held on 30 July 2021	The coordinator of IQAC Mrs. Tanuja Fegade read the minutes of the last meeting The same were confirmed.
2.	To Present the action taken report of the last meeting	The coordinator of IQAC Mrs. Tanuja Fegade presented the action taken report of the last meeting
3.	To Plan International Conference	It was decided to organize an international conference in the month of January and the responsibility to conduct it in a smooth and efficient manner was handed over to Dr. Vardha Pathak.
4	To review reassessment of NAAC process for up gradation of grade.	IIQA is submitted.
5	To review NBA accreditation process MBA program.	Review is done for documentation process for NBA visit. Institute is waiting for the committee and the date of the visit
6	To encourage faculties for E-content development	It was decided that all the faculties should update their blogs on a continuous basis Discussions took place on E content development. It was decided to prepare video lectures and should upload on you tube.
7	To discuss enhancement of research publications in reputed journals.	The faculty members were motivated to publish at least 2 papers in reputed journals/ Scopus or Web of Science/ UGC CARE etc. Also It was also decided to publish in house journals for both students as well as faculty members

8	To organize webinars and workshops for students	Co-ordinator and a senior faculty of the institute were made responsible for organization of such activities.
9	To plan program for Industry Institute Interaction	It was decided to strengthen Industry Institute Interaction by arranging industry speakers on last Saturday of every month in the campus so that students can gain valuable insights from their practical experience.
10	To review Library digitization process.	Discussions took place for the digitalization of the library. How to improve process is discussed and planned.
11	To conduct Academic and Administrative audit	It was decided to conduct internal audit in the second week of November. External audit shall be conducted after the internal audit is submitted.
12	To discuss Green audit of campus.	A review of green audit was taken. The institute has taken ISBN report for the green audit report 2019-21.
13	To plan extension and outreach activity.	As planned the extension and outreach activities shall be executed from November to January. It was decided to conduct two (total four) activities each. The responsibility was given to Dr. VarshPathk and Dr. ShamaSaraf. The date for the inauguration of 'Innovation and Entrepreneurship Development Cell' was finalized on 16 th of November 2021 at the hands of Dr. Bhushan Chaudhari Professor and Head (Microbiology) School of Life Sciences KBC NMU Jalgaon.
14	Any other academic matter with the permission of the chair.	The meeting was ended on a celebrative mode. The Director conveyed Diwali wishes to everyone. The faculty members too exchanged Diwali greetings. The meeting was dissolved by declaring Diwali holidays for 8 days.


Mrs. Tanuja Fegade
IQAC Coordinator




Prof. Shilpa Bendale
Director & IQAC Chairman

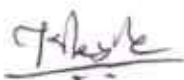
DIRECTOR
Institute of Management &
Research, Jalgaon-42500'

Internal Quality Assurance Cell

Action taken report of meeting held on 30 October 2021

Sr. No	Decision Taken in the IQAC Meeting	Action Taken
1	International Conference	International conference responsibility is given to Dr Varsha Pathak and Dr Parag Narkhede.
2	Review NAAC process	SSR is submitted for reassessment.
3	Review of NBA accreditation	Documentation preparation process is going on.
4	E-content development	The following faculties created blogs : Dr Shubhada Kulkarni Dr Anupama Chaudhari Dr Parag Narkhede Dr Nishant Ghuge Also faculties prepared video lectures of concern subject and uploaded on Youtube.
5	Organization of webinars and workshops for students	<ol style="list-style-type: none"> 1. 15 Days workshop on PHP and Web development : 22 November to 6th December 2021 2. Career in IT Industry – Changing Era (online) on 26th Nov 2021. 3. Indian Vibrant Economy – A way ahead (Guest Lecture) 4th Dec 2021. 4. HR Conclave: 17th and 18th Dec 2021
6	Industry Institute Interaction	The following programs are conducted: 1.Introduction to the share market 2.Cyber security Expert 3.Career in IT Industry
7	Academic and administrative audit	Internal academic audit is conducted on 5 th January 2022.
8	Green audit	Green audit is conducted and report with ISBN number is generated.

9	Extension and outreach program and Cultural activities and ethical activities	<ul style="list-style-type: none"> • Vaccination Camp: 23rd Nov 2021 • Blood Donation Camp: 23rd Dec 2021. • Vaccination Camp for Teenagers: 7 and 8 January 2022. • Training of Youth on CLEAN VILLAGE – GREEN VILLAGE on 8th January • Rangoli Competition on 25th Jan 2022.
11	Green audit	Green audit is conducted and report is generated for the academic year 2019-20 and 2020-21.



Mrs. Tanuja Fegade
Coordinator, IQAC




Prof. Dr. ShilpaKiranBendale
Chairman, IQAC

DIRECTOR
Institute of Management &
Research, Jalgaon-42500

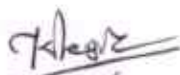
Date: 01/01/2022

KCES's Institute of Management and Research, Jalgaon

Internal Quality Assurance Cell

Notice

All the members of Internal Quality Assurance CELL are hereby informed that the third meeting of the IQAC for the academic year 2021-22 will be held on 07/01/2022 at 3.30 pm in the IQAC room of the Institute. You are therefore requested to make it convenient to attend the meeting.



Tanuja Fegade

Co-Ordinator, IQAC



Prof. Shilpa Bendale

Chairman IQAC

DIRECTOR
Institute of Management &
Research, Jalgaon-42500'

❖ Agenda of the meeting:

1. To read & confirm the minutes of the previous meeting.
2. To present Action Taken Report of previous meeting.
3. Review of NAAC Reassessment process.
4. To present AQAR 2020-21 report.
5. To strengthen and revise Mentor Mentee system.
6. Discussion on NIRF participation and ASHI data.
7. Discussion on ISO Certification.
8. Planning of induction for MBA and MCA first year.
9. Finalization of Academic Calendar for MBA and MCA first year.
10. Discussion on organization of International conference
11. Organization of seminars and workshops for all programs.
12. Planning of co-curricular and extracurricular events and activities.
13. To organize administrative training program.
14. To promote teachers to use advanced ICT tools apart from PPT and Videos.
15. Any other subject with the permission of the chairman.

KCES's Institute of Management and Research, Jalgaon

Internal Quality Assurance Cell

Minutes of the Meeting

Time: 03.30 Pm

Date: 07/01/2022

KCES's IMR IQAC organized its third meeting for the academic year 2021-22 on 07/01/2022 at 3.30pm in the IQAC room of the Institute. The meeting was chaired by the Director Prof. Shilpa Bendale. The Following agenda items were discussed during the meeting and it was unanimously resolved to implement them.

The meeting started with a welcome note made by IQAC member Mrs. Tanuja Fegade.

Sr No.	AGENDA	Resolution/Minutes
1.	To Read, confirm and present the minutes of IQAC meeting and action taken report held on 30 October 2021	The coordinator of IQAC Mrs. Tanuja Fegade read the minutes of the meeting and presented the action taken report. The same were confirmed. The same were confirmed.
2.	Review of NAAC Reassessment process.	The IQAC Coordinator Mrs. Tanuja Fegade stated that the SSR for the NAAC Reassessment cycle has been successfully submitted by the institute. Document preparation process is discussed.
3.	To present AQAR 2020-21 report.	The IQAC Coordinator Mrs. Tanuja Fegade presented AQAR 2020-21 which was approved by all the members and it was unanimously decided to submit the AQAR.
4	To strengthen and revise Mentor Mentee system.	Acknowledging mentoring as key to successful and satisfying careers for students, it was decided to revise and strengthen Mentor Mentee system. It was decided to allocate 30 students per faculty with the aim of

		providing career counseling, developing professionalism, increasing students' interest in research, and supporting them in their personal growth. The faculties were made responsible to take rigorous follow up with their respective students.
5	Discussion on NIRF participation and AISHE data.	It was decided that the institute will participate in NIRF and AISHE data rankings.
6	Discussion on ISO Certification.	It was decided that the institute will initiate the process for the renewal of ISO Certification.
7	Planning of induction program for MBA and MCA first year.	It was decided to give orientation program to the fresh entrants of all the courses. MBA coordinator Dr. Parag Narkhede and MCA coordinator Mr. Uday Chatur presented a detailed schedule of the 4 day induction process for their respective courses.
8	Finalization of Academic Calendar for MBA and MCA first year.	The Academic calendar for MBA and MCA was revised.
9	Discussion on organization of International conference	The convener for the international conference scheduled for 11 th March 2021 .Mrs. Varsha Pathak briefed about the developments of the conference. She confirmed the availability of key note speaker for the conference Mr. Anata Rao, Emeritus Professor , finance University of Dibai .
10	Organization of seminars and workshops for all programs.	Seminars, workshops and conferences are of great importance in the life of a student. They are platforms not only to learn new aspects, others perspectives and latest information, but also a good way of networking. Acknowledging its importance it was decide to conduct as many as seminars and workshops for the benefit of the students.
11	Planning of co-curricular and extracurricular events and activities.	Since Co-curricular activities improve the learning experiences of students, help them identify and develop their inner talents like creative & public-speaking skills, leadership qualities it was decided to plan for more Co-curricular and Extracurricular events and activities for the all-round development of the students.

12	To organize administrative training program.	It was decided to give training to the administrative staff with the objective of capacity development and to develop technical, managerial and institutional capacities of the staff members.
13	To promote teachers to use advanced ICT tools apart from PPT and Videos.	Acknowledging capability of ICT in providing a dynamic and proactive teaching and learning environment and in line with the current digital era it was decided that the teachers should integrate ICT in their daily teaching and replace their traditional methods with modern tools and facilities.
14	Any other subject with the permission of the chairman.	Ms. Mamata Dahad proposed the vote of thanks and the meeting was adjourned.



Mrs. Tanuja Fegade
IQAC Coordinator





Prof. Shilpa Bendale

Director & IQAC Chairman

DIRECTOR


Institute of Management &
Research, Jalgaon-42500

Internal Quality Assurance Cell

Action taken report of meeting held on 7th January 2022

Sr. No	Decision Taken in the IQAC Meeting	Action Taken
1	Review of NAAC Reassessment process.	SSR for the NAAC Reassessment cycle has been successfully submitted on 11/10/2011.
2	To present AQAR 2020-21 report.	AQAR report for the academic year 2020-21 is approved for submission.
3	To strengthen and revise Mentor Mentee system.	Mentor Mentee system is revised and implemented.
4	Discussion on NIRF participation and AISHE data.	NIRF-2022 data submitted on: 12/02/2022 AISHE data submitted on: 21/02/2022
6	Planning of induction program for MBA and MCA first year.	MBA and MCA induction program is conducted during the period 10 th to 13 th January 2022 and detail report is presented to IQAC.
7	Finalization of Academic Calendar for MBA and MCA first year.	Academic Calendar for the first year students is presented and finalized.
8	Discussion on organization of International conference	International conference is organized successfully on 11 th March 2021.
9	Organization of seminars and workshops for all programs.	Following workshop and seminar were organized: <ul style="list-style-type: none"> • Career paramarsh 15th February 2022 • Business Plan –Poster Competition • Career awareness program on 16th and 17th Feb • National Youth Day – • Up-liftment From Dumping Grounds to Schools on 13th January 2022. • Resume writing and Interview Technique –MCA 12th Feb 2022 • Two days workshop on RDBMS -19th and 26 Feb 2022.

10	Planning of co-curricular and extracurricular events and other activities.	Co-curricular and extracurricular activities: <ul style="list-style-type: none"> • Training of Youth on CLEAN VILLAGE – GREEN VILLAGE-8th January 2022. • Live Budget Lecture: 1st and 3rd February 2022.
11	To organize administrative training program.	Administrative training program on “Maintain documentation Process for accreditation purpose” conducted by prof Uday Chatur is conducted on 12 th March 2022.
12	To promote teachers to use advanced ICT tools apart from PPT and Videos.	Faculties attended FDP on “Use of ICT tools for enhancing quality of higher education in India” and trying to enhance teaching learning methodology.


Mrs. Tanuja Fegade
Coordinator, IQAC




Prof. Dr. Shilpa Kiran Bendale
Chairman, IQAC
DIRECTOR
Institute of Management & Research, Jalgaon-42500

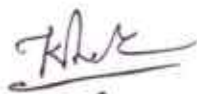
Date: 21/04/2022

KCES's Institute of Management and Research, Jalgaon

Internal Quality Assurance Cell

Notice

All the members of Internal Quality Assurance CELL are hereby informed that the fourth meeting of the IQAC for the academic year 2021-22 will be held on 27/04/2022 at 11.30 AM in the IQAC room of the Institute. You are therefore requested to make it convenient to attend the meeting.



Tanuja Fegade

Co-Ordinator, IQAC



Prof. Shilpa Bendale

Chairman IQAC

DIRECTOR
Institute of Management & Research, Jalgaon-42500'

❖ **Agenda of the meeting:**

1. To read & confirm the minutes of the previous meeting.
2. To present the Action Taken Report of the previous meeting.
3. Discussion on NAAC peer team visit.
4. To discuss on result analysis of all programs.
5. Discussion on the resolution passed by KCE Management Council for the MCA program increase in intake from 120 to 180 seats for the next academic year 2022-23.
6. Discussion on the NBA visit which was held on 8, 9, and 10 April 2022.
7. Discussion on various curricular, co-curricular, and extension activities.
8. Formation of admission committees for all programs.
9. Discussion on the academic calendar and planning for the next academic year 2022-23.
10. To discuss feedback analysis and action taken for midterm feedback.
11. To conduct internal academic and administrative audits for even semesters of all programs.
12. Conduct remedial classes for weak students.
13. Any other subject with the permission of the chairman.

KCES's Institute of Management and Research, Jalgaon

Internal Quality Assurance Cell

Action Taken Report

The following activities are successfully carried out in compliance with the resolutions made in the Fourth IQAC meeting held on 27/04/2022 in the academic year 2021-22:

Sr No.	AGENDA	Resolution/Minutes
1.	Discussion on NAAC peer team visit.	Compliance with the Last peer team visit is documented. The NAAC peer team visited on the 29 th and 30 th of June 2021 to the Institute.
2.	To discuss on result analysis of all programs.	Result analysis of all programs for the academic year 2021-22 is submitted by all program coordinators and according to that corrective actions are taken.
3.	Discussion on the MCA program increase in intake from 120 to 180 seats for the next academic year 2022-23.	MCA intake has been increased from 120 to 180 from the academic year 2022-23.
4.	Discussion on various curricular, co-curricular, and extension activities.	The following activities are conducted: <ol style="list-style-type: none">1. Personality Development workshop2. Gender Equity and inclusion3. Universal Human Values program4. Intellectual Property Rights5. Communication Skills Workshop6. FDP7. Opportunities in Marketing
5.	Discussion on the academic calendar and planning for the next academic year 2022-23.	The Academic Calendar for the next academic year 2022-23 is finalized and uploaded on the Institute website.

6.	To discuss feedback analysis and action taken for midterm feedback.	Feedback is collected and after analysis of feedback corrective actions are taken.
7.	To conduct internal and academic and administrative audits.	The internal academic audit is conducted and reports are submitted to IQAC. According to the report planning for the next academic year like improvement in paper publications and research projects is done.
8.	To conduct remedial classes for weak students.	Remedial classes for every program are conducted and reports are submitted to IQAC.



Mrs. Tanuja Fegade
IQAC Coordinator




Prof. Dr. Shilpa Bendale
Director & IQAC Chairman

DIRECTOR
Institute of Management &
Research, Jalgaon-42500

KCES's Institute of Management and Research, Jalgaon

Internal Quality Assurance Cell

Minutes of the Meeting

Time: 03.30 Pm

Date: 27/04/2022

KCES's IMR IQAC organized its fourth meeting for the academic year 2021-22 on 27/04/2022 at 11.30 pm in the IQAC room of the Institute. The meeting was chaired by the Director Prof. Shilpa Bendale. The Following agenda items were discussed during the meeting and it was unanimously resolved to implement them.

The meeting started with a welcome note made by IQAC member Mrs. Tanuja Fegade.

Sr No.	AGENDA	Resolution/Minutes
1.	To Read, confirm, and present the minutes of the IQAC meeting and action taken report held on 7th January 2022.	The coordinator of IQAC Mrs. Tanuja Fegade read the minutes of the meeting and presented the action taken report. The same was confirmed. The same was confirmed.
3.	Discussion on NAAC peer team visit.	The fulfillment of the suggestions given by NAAC's previous visit to the institution is discussed and corrective actions are decided. Also, discuss the planning of the NAAC peer team visit and responsibilities are distributed.
4	To discuss on result analysis of all programs.	All the coordinators are informed to submit the previous semester their result analysis and action taken after the analysis.
5	Discussion on the MCA program increase in intake from 120 to 180 seats for	Due to the demand of students for the MCA program, it is decided to increase the intake for the MCA program from 120 to 180 from the Academic year 2022-23.

	the next academic year 2022-23.	Responsibility is given to Mr. S. N. Khan to submit this proposal to AICTE.
6	Discussion on the NBA visit which was held on 8, 9, and 10 April 2022.	Recommendations given by the NBA team are discussed and according to recommendations Institute requirements report is submitted to management.
7	Discussion on various curricular, co-curricular, and extension activities.	Discussed various curricular co-curricular and extension activities planned during the Academic year 2021-22 and planned the following activities <ol style="list-style-type: none"> 1. Personality Development workshop 2. Gender Equity program 3. Universal Human Values program 4. Intellectual Property Rights 5. Communication Skills Workshop 6. FDP
8	Formation of admission committees for all programs.	Admission Committees for all programs are formed. For MBA and MCA programs responsibility for facilitation, center is given to Mr. Uday Chatur and Dr. Parag Narkhede . For UG admission responsibility is given to Dr. Anupama Chudhari, Rupali Narkhede and Sweta Fegade.
9	Discussion on the academic calendar and planning for the next academic year 2022-23.	The draft Academic Calendar for the next academic year 2022-23 is represented by Dr. Tanuja Fegade and Dr. Mamta Dahad. And it is revised and finalized in the meeting.
10	To discuss feedback analysis and action taken for midterm feedback.	As part of the regular activity, It is decided to collect feedback from all stakeholders. It is decided that coordinators should prepare an analysis report and submit it to HOD for corrective actions The responsibility to coordinate the collection of feedback is given to Dr. Mamata Dahad and Mrs. Deepali Kirange.
11	To conduct internal academic and administrative audits.	It is decided to conduct an internal audit of the current semester. Responsibility is given to Mrs. Kavita Pawar.

12	To conduct remedial classes for weak students.	Remedial classes for every program is planned.
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Mrs. Tanuja Fegade

IQAC Coordinator




Prof. Shilpa Bendale

Director & IQAC Chairman

DIRECTOR
Institute of Management &
Research, Jalgaon-42500'

