

**\*Training Program Notice\***

Dear Students

We are conducting a \*09 days Online training workshop\* for our students to improve your employability skills for the job readiness approach with Pune based top training institute 'Rubicon skill development', a supportive institute of Barclays.

Topic: \*Employability Skills\*

Trainign partner: Rubicon Skill Development ( <http://www.my-rubicon.com/>)

Training days: 09 days

Timing : 02.00 to 04.00 | 2 hours everyday

Date: 31<sup>st</sup> January To 7<sup>th</sup> February 2022

Platform: Zoom

\*Training focuses on\*:

- Expectation setting
- Ice breaking
- Organizational Structure
- SWOT Analysis
- Corporate Jargons
- Public Speaking
- Presentation Skills
- E-mail Etiquette
- Grooming
- Body language
- Telephone Etiquette
- Group Discussion
- Personal Interview
- Post Placement Mentoring and Career Counselling



**DIRECTOR**  
Institute of Management &  
Research, Jalgaon-425007

Mandatory for all the students, who wish to get a placement. \*Registration is compulsory\*, to do the process, fill the Google form <https://forms.gle/iTDFzqGzsnp29tSs6>

\*Thanks\*

Training & Placement Department

KCES Institute of Management & Research



**DIRECTOR**  
Institute of Management &  
Research, Jalgaon-425001

**LifeSkills -KES Societys Institute Of Management Research, Jalgaon**

5 messages

Dipika Vyas <dipikav@my-rubicon.com>  
 To: punit.sharma@imr.ac.in, info@imr.ac.in

Mon, Jan 17, 2022 at 10:50 AM

Respected Ma'am/Sir,

Greetings from Rubicon!

It is my pleasure to introduce **Rubicon**; **Rubicon** was conceived with a dream of a world where every youth has the power to transform lives for themselves and others around them. We strongly believe that every youth has the potential to make a difference in their personal lives as well as the community around them. We build competencies, which would help youth seek careers and prosper in their career of choice. We bring excitement into learning by developing and harnessing their curiosity and intrinsic motivation for learning.

**Rubicon's "Lifeskills" Program**, supported by Barclays aims at improving the employability skills of the youth. This initiative is supported by Barclays. Under this program, students will be trained by Corporate Trainers to enhance their Life skills which would help them significantly to increase their chance of succeeding in a job interview. This program is being launched with limited no of colleges in India.

We are looking forward to partner with your institute and plan to run the below initiatives:

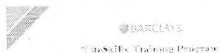
1. **24 hrs. classroom training on Interview Skills ( Details mentioned below)**. Due to lockdown this is divided into two parts – 18 hours virtual and 6 hours classroom training. 18 hours of virtual training will be delivered by a Corporate Trainer using **Zoom** as a platform – training will be conducted 2 hours per day for 9 days. 6 hours of face to face training will be done once the lockdown is lifted and before the campus placement starts.
2. **Industry visit of students to various organizations.**
3. **Post Placement Mentoring and Career Counselling support to placed students for one year.**

In Life Skills training, we will be covering the below topics:

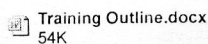
1. Organizational Structure
2. Public Speaking
3. Presentation Skills
4. E-mail Etiquette
5. Grooming
6. Group Discussion
7. Personal Interview
8. Assessment will be conducted on Group Discussion and Personal Interview.

**Note:** We would like to clarify that neither the student nor the college is required to pay anything for this program.

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 Regards,  
**Dipika Vyas**  
 Team Lead - Institutional Business  
 Mob. No. :-9074591770, 7067494696  
 Rubicon Skill Development Pvt Ltd

**2 attachments**

**Banner.jpeg**  
18K



**Training Outline.docx**  
54K

Prof. Punit Sharma &lt;punit.sharma@imr.ac.in&gt;

Mon, Jan 17, 2022 at 10:56 AM

**DIRECTOR**  
 Institute of Management &  
 Research, Jalgaon-425001

What is the cost of training per student?

share more details...

[Quoted text hidden]

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Thank & Regards

Mr. Punit Sharma

(Asst. Professor - Corporate Training & Placement)

KCE Society's

Institute of Management & Research

IMR Campus, Behind DIC, NH 06, Jalgaon

Tel : +91 257 2251 281 | Mobile : 880 6936 777

Email : punit.sharma@imr.ac.in | mbaplacement@imr.ac.in



Dipika Vyas <dipikav@my-rubicon.com>  
To: "Prof. Punit Sharma" <punit.sharma@imr.ac.in>  
Cc: info@imr.ac.in

Mon, Jan 17, 2022 at 12:52 PM

Dear Sir,

Greetings from Rubicon.

We will be pleased to conduct a training program for your students. This training program is under CSR activity, so it is completely free of cost for college and students also, there are no hidden charges applied. Please mention the count of interested students and the tentative date for commencement of the training program too. Kindly share the list of interested students of final and pre final year students. Please feel free to contact us.

[Quoted text hidden]

Institute of Management and Research Jalgaon <info@imr.ac.in>  
To: "Prof. Punit Sharma" <punit.sharma@imr.ac.in>

Thu, Jan 20, 2022 at 10:12 AM

Sir what we can do for this

[Quoted text hidden]

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Institute of Management & Research  
IMR Campus, Behind DIC, NH06  
Jalgaon, INDIA 425001  
info@imr.ac.in  
imr@kces.in  
0257-2254913, 0257-2281918

2 attachments



Banner.jpeg  
18K

Training Outline.docx  
54K

Prof. Punit Sharma <punit.sharma@imr.ac.in>  
To: Dipika Vyas <dipikav@my-rubicon.com>

Fri, Jan 28, 2022 at 12:52 PM

PFA the Enrollment list of students for 9 days training workshop.

On Mon, Jan 17, 2022 at 10:50 AM Dipika Vyas <dipikav@my-rubicon.com> wrote:  
[Quoted text hidden]

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**DIRECTOR**  
Institute of Management &  
Research, Jalgaon-425001

Thanks & Regards

**Mr. Punit Sharma**

(Asst. Professor - Corporate Training & Placement)

KCE Society's

Institute of Management & Research


IMR Campus, Behind DIC, NH 06, Jalgaon

Tel : +91 257 2251 281 | Mobile : 880 6936 777

Email : punit.sharma@imr.ac.in | mbplacement@imr.ac.in



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 **Enrollement for 9 days Training program.xls**  
58K

**DIRECTOR**  
Institute of Management &  
Research, Jalgaon-425001



# CERTIFICATE

OF PARTICIPATION

THE CERTIFICATE IS PRESENTED TO:

Mohini Gajendrasing Patil

For successfully participating in Online Training Session from 07<sup>th</sup> February 2022 to 16<sup>th</sup> February 2022  
on "Employability Skills" under "LifeSkills" program organized by Rubicon  
in collaboration with KCES's Institute of Management & Research, Jalgaon, Maharashtra.

**DIRECTOR**  
Institute of Management &  
Research, Jalgaon-425001

A handwritten signature in black ink, appearing to read "Dhanya".

A handwritten signature in black ink, appearing to read "Dhanya".

Dhanya Narayanan



# CERTIFICATE

— OF PARTICIPATION —

THE CERTIFICATE IS PRESENTED TO:

Vaishnavi Vivek Joshi

For successfully participating in Online Training Session from 07<sup>th</sup> February 2022 to 16<sup>th</sup> February 2022  
on "Employability Skills" under "LifeSkills" program organized by Rubicon  
in collaboration with KCES's Institute of Management & Research, Jalgaon, Maharashtra.

A handwritten signature in black ink, appearing to be "S. Narayanan", written over a horizontal line.

**DIRECTOR**  
Institute of Management &  
Research, Jalgaon-42500

A handwritten signature in black ink, appearing to be "Dhanya", written over a horizontal line.

Dhanya Narayanan



# CERTIFICATE

— OF PARTICIPATION —

THE CERTIFICATE IS PRESENTED TO:

Aswar Pankaj Raghunath

For successfully participating in Online Training Session from 07<sup>th</sup> February 2022 to 16<sup>th</sup> February 2022  
on "Employability Skills" under "LifeSkills" program organized by Rubicon  
in collaboration with KCES's Institute of Management & Research, Jalgaon, Maharashtra.

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**DIRECTOR**  
Institute of Management &  
Research, Jalgaon-42500

A handwritten signature in black ink, appearing to be "Dhanya", written over a horizontal line.

Dhanya Narayanan





# CERTIFICATE

— OF PARTICIPATION —

THE CERTIFICATE IS PRESENTED TO:

*Namrata Ashok Suralkar*

For successfully participating in Online Training Session from 07<sup>th</sup> February 2022 to 16<sup>th</sup> February 2022  
on "Employability Skills" under "LifeSkills" program organized by Rubicon  
in collaboration with KCES's Institute of Management & Research, Jalgaon, Maharashtra.

A handwritten signature in black ink, appearing to be "S" followed by a long horizontal stroke.

**DIRECTOR**  
Institute of Management &  
Research, Jalgaon-42500'

A handwritten signature in black ink, appearing to be "Dhanya" with a long horizontal stroke.

*Dhanya Narayanan*



# CERTIFICATE

— OF PARTICIPATION —

THE CERTIFICATE IS PRESENTED TO:

Ketan Hemant Sapkale

For successfully participating in Online Training Session from 07<sup>th</sup> February 2022 to 16<sup>th</sup> February 2022  
on "Employability Skills" under "LifeSkills" program organized by Rubicon  
in collaboration with KCES's Institute of Management & Research, Jalgaon, Maharashtra.

A handwritten signature in black ink, appearing to be "Dhanya", written over a horizontal line.

**DIRECTOR**  
Institute of Management &  
Research, Jalgaon-42500

A handwritten signature in black ink, appearing to be "Dhanya", written over a horizontal line.

Dhanya Narayanan

1RF- Kunika Ra...

Punit Sharma

1RF- Kunika Rana- IITM Punit Sharma



1RFSneha Nirm...

1RF-Siddhant Khande...

1RFSneha Nirmaan Il...



1RF-Vanshita M...

1RF-Vanshita Mancha...

1RF - Vanshika Setia ...



1RF- Shreyansh...

1RF-Yash Raj Singh- Il...

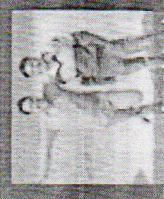
1RF- Shreyansh Bhag...



1RF - Aditya Ra...

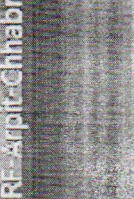
1RF- Ishika Singh - IIT...

1RF - Aditya Rawat - I...



1 RF- Arpit Chhabra- Il...

1RF- Divyansh Khuran...



What is SWOT Analysis?

**Strengths**      **Weaknesses**  
**Opportunities**      **Threats**

**SWOT Analysis**

According to Strength, Weakness, Opportunities, and Threats  
 Technique is credited to Stanford University in the 1950s and 1970s.

Planning tool used to understand Strength, Weakness, Opportunities, & Threats involved in a project/ business.

Used as framework for organizing and using data and information gathered from situation analysis or internal and external environments.

Technique that enables a firm/ individual to see how complex internal and external business environment

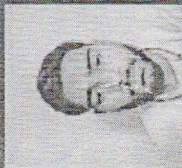
**DIRECTOR**  
 Institute of Management &  
 Research, Jalgaon-425001

devansh gupta

devansh gupta



Shubhangi rajput



1RF-Qazim Ali Usmani-MET



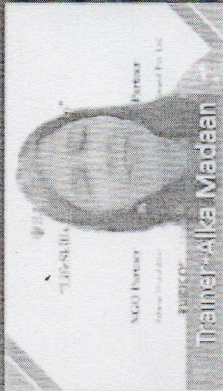
1RF - Vanshika Setia - IITM

1RF-Simran Kha...

1RF-Simran Khanna-IITM

Punit Sharma

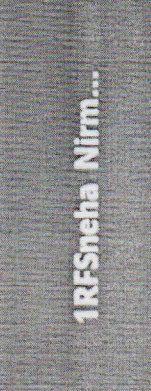
Punit Sharma



Trainer-alka Madhan



Trainer-Bhaswati Roy Chow...



1RFSneha Nirma...

1RFSneha Nirmaan IITM



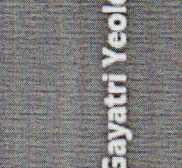
1RF - Anmol Garg - IITM

1 RF- Riddhi ch...

2 RE ABHINANDAN BUCHA...



1RF-Khushbu Arora-MET

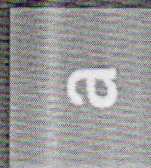


Gayatri Yeole



1RF-Chehak khe...

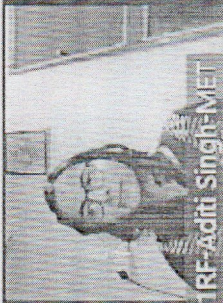
1RF-Chehak khera-IITM



1RF- Amit Kushwaha - IITM



Trainer- Priya Mishra



1RF-Aditi Singh-MET



1RF- Prashant Kumar- MET



1 RF- Arpit-Chhabra-IITM



1RF-RAGHAV SANGAL-IITM

108

Participants



Chat



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Reactions