



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

KHANDESH COLLEGE EDUCATION SOCIETY'S INSTITUTE OF MANAGEMENT AND RESEARCH,,JALGAON

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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

The Khandesh College Education Society's, Institute of Management and Research, Jalgaon, established in 1986 and the first B-School in Khandesh Region. It is promoted by Khandesh College Education Society, by the late visionary Hon. Annasaheb Dr. G. D. Bendale to provide poor students of rural areas a value driven and technology oriented academic environment to achieve their dreams and vision. It is a pioneer institute in the field of management education in North Maharashtra Region, and continues the legacy of an Institute of repute in its 35th year by nurturing and educating budding talents in fields of Management and Computer Technology. The institute has high value of integrity and sustainability in its approach and believes in providing a perfect blend of wisdom and experience to young minds by meticulously designed education system. With array of programs and expert faculties, the institute aims to be recognized as a key contributor in innovative management education in India.

The institute runs 2 PG and 4 UG Courses and is NAAC accredited along with ISO 9000- 2015 Certification, has also received 2(f) and 12(B) from UGC. The Institute is approved by AICTE, New Delhi, recognized by Government of Maharashtra and affiliated to the Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon. The Institute is life member of All India Management Association (AIMA) New Delhi and Association of Indian Management Scholars (AIMS) International, USA.

It has a beautiful bustling campus which is centrally located in 4.2 acres campus and connected to National Highway-6. The institute stands tall with dedicated and committed faculty, good infrastructure, learning resources and progressive teaching pedagogy with consistent placement record and a vibrant campus life. The students are getting a lifetime learning experience with enriched values in IMR through numerous events and activities. The Institute has well stocked libraries with numerous National & International Journals along with adequate e-journals and a number of titles.

The institute was recently awarded 'Outstanding Management college in India for Industry interface 2019' recognized for outstanding contribution to Education, Skill and Research at the hands of President C E G R and Member secretary AICTE New Delhi.

Vision

Committed to provide value based, quality, professional and technical education to the students and empowering them with the required skill sets and competencies to face challenges of the fast changing global environment.

Mission

- To provide necessary technical and professional education with a view to uplifting the lives of rural and urban students.
- To create a conducive platform for students to develop their skills and knowledge
- To encourage innovation and research aptitude among students.

- To inculcate global ethics and human values in all the learners..

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Proactive, visionary and participative management.
- Institute offers variety of programs including UG, PG, Ph.D., and Certificate/Add -on Programs.
- Legacy of Gold Medalist.
- Higher enrolment ratio of girl students.
- Institute has 2 KBC North Maharashtra University Recognized Research Laboratories.
- Excellent ICT facilities for teaching-learning process.
- Wi-Fi campus facility with 85 MBPS internet speed.
- Qualified faculty members with publications in Journals of repute.
- Subscription of e-books and e-journals through N-List and Delnet.
- Excellent student support facilities for students such as Hostels, Sports, Computing facilities and Counselling.
- Safe and secure campus for girl students.
- Institute provides financial support to more than 50% students through Earn and Learn Scheme, Poor Students Fund and Government Scholarship Schemes.
- Adequate Indoor, Outdoor sports facilities and well equipped Gymnasium.
- Registered and functional Alumni Association.
- Eco friendly Campus with green practices – such as Green Campus-Clean Campus, Use of Renewable Energy and Rain Water Harvesting Unit.
- Institute has conducted Green Audit, Academic and Administrative Audit.
- IQAC plays indispensable role in quality enhancement and assurance.
- Institute puts sustained efforts in conducting Extension and Outreach activities.
- Various social activities to foster basic human values and discipline in students, which help them to develop their potential as socially conscious individuals.
- Many Faculties of the Institute are acting as Chairperson and Member of Board of Studies in designing the curriculum of the University and Member of Academic Council.
- The Management extends cordial supports in providing infrastructure and financial assistance for Institute's development.

Institutional Weakness

- Student fees are only the source of funds, need to have more focus to get government funded projects and grants.
- Unavailability of Patents, Copyrights and trademarks.
- Non availability of funded research projects.
- Number of students comes from semi-Urban/Rural areas, lack competencies in soft skills.
- Most students at graduation level do not opt for placement. Companies are unwilling to come to Campus Placement for small number of students at graduation level.

Institutional Opportunity

- More value added, life skills vocational courses.
- To establish world class knowledge creation and incubation centre for better research and development.
- Establish excellence in value added education to compensate the curricular gaps.
- To establish more collaborations in the form of linkages and MOU's with reputed industries and research organisations.
- Motivate faculty to quality e-content in their respective subjective areas and attained SWAYAM/NPTEL programs.
- Emphasis on utilization of research labs on applied research.

Institutional Challenge

- Major challenge is to sustained and grow in the current dynamic scenario of competition.
- Funding from the Alumni.
- Lack of academic autonomy restrains the institute from introducing innovative and need based programs.
- Recruiting, Attracting and Retaining quality and experienced faculty are a major challenge due to varied external factors.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The institute ensures effective curriculum delivery through a well-planned and documented process. The Institute prepares academic calendar which gives a clear picture of the activities to be conducted around the year and also ensures proper teaching learning process as well as continuous evaluation. Course-wise timetables are prepared, displayed on the notice board and uploaded on ERP before the start of the semester. Course files and Session Plan are prepared after subject allocation and approved by the HOD. The session plan includes course objectives, content of the topics, pedagogy adopted, reference books etc. for effective teaching and learning. Session Plan takes care about the timely completion of the syllabus. Being affiliated to the KBC North Maharashtra University, the Institute adopts their curriculum. All programs and program specific outcomes are clearly stated and aligned with the Vision and Mission of the institute. The evaluation schemes both internal and external ensure measurement and assessment that are aligned with program specific outcomes. Institute has 23 ICT enabled classrooms and 4 ICT enabled seminar hall.

All the faculty members incorporate ICT in teaching for effective curriculum delivery. The institute offers 10 programs out of which CBCS/ elective system has been implemented in 5 programs. In tune with the vision of the institute, the institution strives for holistic development of the students. Being an affiliated institute, we have little say in curriculum designing. To fill the curricular gaps in the university curriculum, the college has introduced 18 certificate courses. The institute has ensured to include the cross-cutting issues in the students through the various programs.

There are numbers of cross cutting issues in the syllabus of various courses prescribed by the university; the institute is committed to imbibe these issues among the students.

The IQAC of the college has a well-established online and offline feedback system. Feedback from all the stakeholders is collected on the prescribed university curriculum. The institute analyses the feedback and takes appropriate action. The feedback action taken report is made available on the institute website.

Teaching-learning and Evaluation

The Institute serves the educational needs of the people including poor and downtrodden inhabitants of the region. The Institute has transparent mechanism in compliance with government, AICTE and university regulations. The average enrolment percentage of the Institute during the last five years is 79.4 %. The average percentage of seats filled against reserved categories is 88.85 %. The Institute follows reservation policy of central/state government.

The institution has the mechanism to identify slow and advanced learners. After identifying slow and advanced learners the Institute takes necessary steps to ensure effective learning. For slow learners Institute organizes remedial lectures, extra guidelines and motivates advanced learners to participate in various competitions at University, State, National level and similar co-curricular activities.

The Institute has students from diverse backgrounds, to teach this heterogeneous group of students, the Institute has adapted varied pedagogies such as experiential Teaching-learning, participative learning and problem solving methods. Institute organizes Industry visits, Field visits, excursions, hands on training, poster presentations and assigns project work etc. . Institute promotes participative learning in which students actively participate in activities such as: Class seminars, Group discussions Participation in debates questioning/Quiz method Role-playing method etc. ICT integration in teaching learning process has helped institute to improve and increase the quality, accessibility and cost efficiency of the delivery of instructions to students. The IQAC has established Mentor-Mentee system. Mentor-Mentee ratio of the college is 1:31.

94.45 % of the teachers are filled against the sanction posts. At present 15 faculty members are having PhD Degree and 11 numbers of teachers are pursuing their PhD, Institute promotes teachers towards capacity building. The average experience of full-time teachers in the same Institute is 9.02 years.

The internal examination coordinator looks after effective monitoring and timely implementation of the internal examination and procedure of evaluation. Robustness and transparency are the hallmark of the evaluation process. Students' grievances related to online form submission, hall ticket, etc. are addressed at Institute and university level in time-bound period

Average pass percentage of the students is 81.56 % during the last 5 years. Around 6 students have been awarded Gold medal and many students have secured university rankers position in the last five years. Institute communicates program and course outcomes to the students and also measures its attainment.

Research, Innovations and Extension

The institute's has a profound research environment. The Institute encourages its faculty members for research activities. Institute has received grants of Rs. 11.24 lakhs for carrying out research projects.

It has 15 faculty members with Ph.D. during last five years 08 teachers are recognized Ph.D. guides in KBC North Maharashtra University, 29 students are registered for Ph.D under their guidance.

The college has recently established Incubation Centre. The college has organized 24 seminars/workshops on IPR, Research Methodology and Entrepreneurship during last 5 years. Faculty members of the Institute have published 59 research publications in the UGC Notified journals and also published 113 books/chapter/ papers

in proceedings during the last five years.

Institute has put a lot of efforts in sensitizing students towards community issues, gender disparities, social inequity etc. and in inculcating values and commitment to society. Institute conducts number of extension activities for the betterment of society. Institute has carried out various activities for the empowerment and benefit of the neighborhoods communities that has benefitted the community and the students as well. Institute has extended its support to the neighborhoods community through blood donation camps, Tree Plantation, Cleanliness drives, etc.

Institute has 18 functional MOU's and number of linkages for carrying out collaborative activities.

Infrastructure and Learning Resources

The institute has adequate, well to do infrastructural facilities like adequate classrooms, laboratories, computing equipments, faculty rooms, seminar hall, conference hall, smart class room, reading rooms, ramps, first aid cum sick room and toilet facility for the physically challenged students. There is an optimal use of the facilities to carry out academic and co-curricular activities. **The Institute has 100 percent ICT enabled classrooms and seminar halls.**

The campus is Wi-Fi enabled and allows teachers and students to access the Internet for a dynamic teaching-learning process. Total 7 computer laboratories of the institute are fully equipped with advanced computer hardware as well as software.

Each department has its own computing facility with the requisite software to meet their own requirements for carrying out academic and research works. The institute has 405 computers all of these computers are used for the administration and education for the students and the faculty. The Institute has adequate indoor and outdoor sports facilities along with modern gym and a trainer. 25.58% of the total expenditure excluding salary was incurred on infrastructure augmentation during last five years. Library hosts a collection of 31,412 books and textbooks, 678 e-books, 747 e-journals, periodicals, and CD's/DVD's/Video contents. The library has precious Reading rooms.

Library provides good number of online learning resources such as Delnet, INFLIBNET, Shodhganga, Shodhsindhu, N-list, NPTEL, National Digital Library of India and computers with internet facility for students and teachers. Average expenditure on purchase of books/journals etc is around 8 lakhs during the last five years. The institute upgraded its IT facilities including Wi-Fi as per the needs and requirements during the last five years. The institute has upgraded internet connection bandwidth 85 Mbps with a campus Wi-Fi facility. The institute has IT facilities with increasing the number of computers, printers, scanners, Interactive boards with stylus, LCD projectors, K-yans, Photocopy machines, online admission process, dynamic website, and various software. Student - Computer ratio in the institute is 4:1. Bandwidth of internet connection is 85 MBPS. The institute has established systems and procedures for maintaining and utilizing physical facilities. The institute has signed various contracts for maintaining and utilizing physical facilities.

Student Support and Progression

Institute has functional and effective students support mechanisms like Training & Placement Cell, Grievance Redressal cell, Anti Ragging Committee, Internal Complaint Committee. The Institute extends financial support to needy students by facilitating partial or total exemption of their fees as per their financial condition. It also tries to enhance awareness among the students about various government, non-government and minority scholarships. 23.29% of the students have been benefitted by Govt Scholarship and 2.99% students have been benefitted by institution's welfare scheme. 25.21% students have taken benefit of the career guidance schemes of the Institute.

The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases. Institute has Implementation of guidelines of statutory/regulatory bodies and has developed offline and online grievance submission mechanism. Institution always strives for students' progression to higher studies, the average students' progression during the last five years is 81.6 %

In tune with the vision and mission of the Institute, the faculty members promote students to participate in social, cultural and outreach activities. 74 students have won awards/medals for outstanding performance in sports/cultural activities. The Institute's administration and management is participative, students have representations on various decision making bodies of the Institute such as IQAC, ICC and various cultural committees etc. During the last five years students of the Institute have participated in 68 sports and cultural events/competitions organized by the Institute and other institutions

The Institute has registered Alumni Association under the Society Registration Act with Registration No. Maha / 16243 / Jalgaon. The students who have completed UG or PG programs from the institute are eligible to register as a member of the alumni association. Alumni association conducts periodic meetings and is committed to strengthen the association through monetary and non-monetary contribution.

Governance, Leadership and Management

Executive Council of the Khandesh College Education Society, Jalgaon is the apex body of the Institute that plans policies and executes developmental activities of the Institute by setting values and participative decision-making process in tune with the vision and mission of the Institute in building the organizational traditions.

The institution believes in democratic decentralized and participative governance. The Leadership, CDC, Director, IQAC, and the faculty play a pivotal role in designing and implementation of its quality policies in teaching, learning, research and extension activities through collaboration and participative governance.

The Institute has prepared Fifteen-year perspective plan for 2015 to 2030. Institute has implemented 80% of the measures mentioned in the perspective plan. To mention few, the Institute has undergone quality audits like Green audit, Academic & Administrative Audits, Expansion of existing building, newly introduced 2 UG, 1 PG programs and 2 Research centers.

Institute has well established mechanism and policies for recruitment and appraisal of the staff. The Institute has welfare schemes for the staff such as Medical leave, Study leave, Provident fund, Medical facility for staff, Gymnasium, Olympic size swimming pool and all sports facilities are available to staff and their family members. Institute provides financial support for research initiatives and related activities, Accidental Insurance scheme, Advance loan facility without interest to all the staff.

Financial Planning, efficient budgeting & controlled mechanism are done by involving the various academic departments and administrative sections of the institute. A flexible financial system allows spending more than the allocated budget needs be, optimal utilization and execution of the budget is monitored through internal and external auditing. The institution has a well-defined strategy for mobilization of funds and optimal utilization of resources.

IQAC has become valuable in suggesting a number of quality improvement measures in the Institute. It plays a catalytic role in the quality improvement of the Institute. IQAC has organized quality related seminars and workshops. IQAC has following strategies for the institutionalization of the quality assurance: Preparation of Perspective plan, Preparation of Academic Calendar. IQAC conducts periodically meetings, Timely submission of AQAR, Participation in NIRF, AISHE etc.

Institutional Values and Best Practices

The safety and security aspects are of prime importance. Hence the entire campus is fitted with surveillance cameras along with security guards

There is a provision for common rooms for girl students, with toilet facility. There is a sanitary napkin vending machine along with a disposal machine. The Girl students are provided training in self defence, there is also a legal aid campaign for the girl students to make them aware about their fundamental rights and other rights in the society.

All the rooms are fitted with LED lights, and there is a solar energy panel which generates sufficient energy to take care of a majority of daily power requirement,the institute has conducted Green Audit and Energy Audit.The Institute has implemented an ERP system that has made the campus completely paperless.

Old newspapers, cardboard boxes, cleaning equipment, plastic cups, and buckets are among the trash that build over time, while computer hardware, which is designated as e-waste, is transported to the Society's premises for centralized disposal, there is no hazardous waste generated at the Institute.

Events for promoting truth, love, non-violence and peace are being organized. The institute observes the birth and death anniversaries of great personalities. Blood donation camp is annually organized.Institute conducts an annual sports event known as 'KRIDAVEDH' in the memory of Major Dhyanchand.

One of the best practices is the "E-governance initiative, this is an initiative taken by the management of the Institute to encourage working from home and not expose the students and faculty to the deadly coronavirus, at the same time ensuring that no aspect of the academic cycle is compromised.

Another best practice-Abhyas: is a knowledge based practice to improve the students' quest for answers to their overall development, The practice comprises of five major activities namely- Granth Pradarshan, Book Review, Readers Club, Writers Club, A display shelf on 'Books-Must Read'.

A distinctive feature of the Institute is the Training & Placement cell, which has a full-fledged T & P Officer, working relentlessly to place students in appropriate industry as per the requirements of both the corporate sector and the student interests.

NAAC

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	KHANDESH COLLEGE EDUCATION SOCIETY'S INSTITUTE OF MANAGEMENT AND RESEARCH,,JALGAON
Address	IMR Campus . Behind D.I. C. , N. H. 6, Jalgaon. 425001(Maharashtra),India.
City	Jalgaon
State	Maharashtra
Pin	425001
Website	www.imr.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Director	Shilpa Kiran Bendale	0257-2254914	9423973215	0257-2251281	info@imr.ac.in
IQAC / CIQA coordinator	Tanuja Kisan Fegade	0257-2254912	9860736351	0257-22554912	tanujamahajan18@gmail.com

Status of the Institution	
Institution Status	Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

Date of establishment of the college	15-07-1986			
University to which the college is affiliated/ or which governs the college (if it is a constituent college)				
State	University name		Document	
Maharashtra	North Maharashtra University		View Document	
Details of UGC recognition				
Under Section	Date		View Document	
2f of UGC	29-07-2001		View Document	
12B of UGC				
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
AICTE	View Document	02-07-2021	12	EOA date for academic year twenty twenty one twenty two is mentioned here

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	IMR Campus . Behind D.I. C. , N. H. 6, Jalgaon. 425001(Maharashtra).India.	Urban	1.2	7125.85

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BBA,Management	36	HSC	English	120	120
UG	BMS,Management	36	HSC	English	80	0
UG	BMS,Management	36	HSC	English	120	0
UG	BCA,Computer	36	HSC	English	120	120
PG	Integrated(PG),Management	60	HSC	English	60	0
PG	MBA,Management	24	Any Graduation	English	30	0
PG	MBA,Management	24	Any Graduation	English	180	153
PG	Integrated(PG),Computer	60	HSC Science	English	60	32
PG	MCA,Computer	24	Any Graduation	English	120	120
Doctoral (Ph.D)	PhD or DPhil,Management	60	Post Graduation	English	24	7
Doctoral (Ph.D)	PhD or DPhil,Computer	60	Post Graduation	English	4	4

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	3				8				42			
Recruited	0	2	0	2	1	1	0	2	21	21	0	42
Yet to Recruit	1				6				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				13
Recruited	12	1	0	13
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				2
Recruited	2	0	0	2
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	2	0	1	1	0	5	6	0	15
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	16	15	0	31

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	7	0	7	

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	189	2	0	0	191
	Female	95	1	0	0	96
	Others	0	0	0	0	0
PG	Male	150	2	0	0	152
	Female	158	1	0	0	159
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	6	0	0	0	6
	Female	5	0	0	0	5
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	37	33	31	26
	Female	28	22	20	18
	Others	0	0	0	0
ST	Male	5	3	2	3
	Female	3	3	3	4
	Others	0	0	0	0
OBC	Male	412	366	327	325
	Female	251	223	220	208
	Others	0	0	0	0
General	Male	315	235	250	353
	Female	241	220	256	277
	Others	0	0	0	0
Others	Male	91	87	74	64
	Female	43	30	27	27
	Others	0	0	0	0
Total		1426	1222	1210	1305

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	We are actively working at getting accredited with statutory bodies in order to qualify for autonomous institute status. This shall provide sufficient liberty to incorporate holistic educational streams which shall also include Arts & Humanities providing a platform for multidisciplinary education. It is also envisaged to introduce certificate courses for value addition. Our PhD programs will definitely cater to the quest for interdisciplinary research.
2. Academic bank of credits (ABC):	The initiative from the Government is very promising and as a Higher Education Institute, we are committed to the cause proposed. However, as an affiliated institute, we do not enjoy the flexibility

	currently. We are awaiting appropriate orders to be passed. Hopefully after attaining the autonomous status, we shall incorporate the design as per the Academic Bank of Credits.
3. Skill development:	The Institute is already providing certificate courses in thrust areas of personality development such as values, ethics, & H.R apart from the regular curriculum. The Institute proposes to introduce apt courses as and when the situation demands. One such course likely to be implemented immediately is a course on corporate communication skills to help students from rural background to compete at par in the industry.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	We understand the importance of NEP 2020 and the need to implement the guidelines provided. The institute has already conducted sessions on management lessons based on Chhatrapati Shivaji Maharaj Strategy, Bhagvad gita, and Ramayana etc. The institute shall introduce integrating Indian knowledge system by taking sessions on above topics in Hindi and Marathi while there will be thrust on providing online courses on subjects of National relevance, culture and traditions.
5. Focus on Outcome based education (OBE):	The institute has well-defined course outcomes, course objective, program outcome, program education, objectives and program specific outcomes in places and practices the source religiously. However keeping the guidelines of NEP 2020, we shall strive for better performance.
6. Distance education/online education:	The institute is fully geared with all infrastructure and technical requirements for providing distance education / online education. Appropriate courses will be identified shortly to provide courses and certification. The students will be motivated to enroll in NPTEL and Swayam courses, and certification courses will also be stressed upon to enhance holistic based education envisioned by the Institute.

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
341	362	364	370	333
File Description		Document		
Institutional data prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
10	9	8	8	8

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1413	1162	1129	1216	1229
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
300	300	218	234	234

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
361	319	424	387	398

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
46	44	47	47	55

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
53	44	47	55	55

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 27

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
182.95	134.25	227.68	102.47	110.13

4.3

Number of Computers

Response: 395

NAAC

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

- The institute ensures effective curriculum delivery through a well-planned and documented process. The students receive integrated, coherent learning experiences contributing towards their personal, academic, professional learning and development to contribute at local, national and global level.
- Being affiliated to the KBC North Maharashtra University, the Institute adopts their curriculum. All programs and program specific outcomes are clearly stated and aligned with the Vision and Mission of the institute. The evaluation scheme both internal and external ensures measurement and assessment that are aligned with program specific outcomes.
- Understanding the challenges of students especially in rural area, Institute focuses and emphasizes on improving English language and Communication Skills of students. It also offers Foreign Languages like French and German. Courses like Personality Development, Business Communication and value added courses like Soft Skills, Creative Writing, Aptitude Training grooms the communication skills of student.
- The Institute develops its students to face the global challenges. The curriculum contains various courses like International marketing, Global Business environment, Strategic Management, .Net technology, Machine Learning etc. to focus on the global trends. Business Analytics, Supply Chain Management, Banking and Finance, Advance Tally and Excel, International Marketing, Mobile Computing, Advanced Java, PHP etc., are taught in collaboration with the Industry Experts. Students get the practical and developing skill set which make them industry ready.
- The finance specialization subjects set strong foundation to work in corporate world as well as financial markets. Few subjects are aligned with NISM Modules that are mandatory for entry in financial markets.
- In Under Graduate programs various specializations are offered which are practical and create employability skills. Courses like Practical based on Business Enterprises require the students to undergo a project under DIC for Entrepreneurship Development Schemes. Recognizing the need of inculcating self-discipline, values and cultural connects amongst students Environmental Science, Social Projects and Certificate Courses like Human Values, Health care & Management are included in curriculum.
- The Institute adopts various measures for the improvement of the students with focus on employability, innovation and research by inputs from various stakeholders. It adopts innovating teaching process like use of ICT, presentations, group discussions, role plays, simulations, etc. Classroom teaching is combined with visits to industries for gaining insights into the industrial functioning. Project development sessions are organized for the computer students to develop software skills.
- The Institute prepares academic calendar which gives a clear picture of the activities to be conducted around the year and also ensures proper teaching learning process as well as continuous evaluation. In meetings, the action plans for smooth and effective management and implementation of the curriculum is established. Various teaching learning strategies are also discussed. Session

plans are prepared that includes course objectives, content of the topics, pedagogy adopted, reference books etc. for effective teaching and learning. Course-wise timetables are prepared, displayed on the notice board and uploaded on ERP. Session Plan takes care about the timely completion of the syllabus.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

Being an affiliated Institute IKBC NMU , our institute prepared academic calendar which is in tune with the affiliating university's academic calendar before the commencement of each semester.

- Preparation and Adherence of Academic Calendar:** The Academic Calendar gets prepared by IQAC every year at the beginning of the semester in advance. The academic calendar covers the list of examination dates, seminars, conferences, guest lectures, workshops , industrial visits, holidays, vacation dates, festivals, etc. Academic calendar provides the total effective working days available in a given semester. Thus the academic calendar monitors the effective delivery of the program with academic inputs. Program coordinator prepares the time table as per the academic calendar prior to the start of the semester and is uploaded on ERP also displayed on notice boards. The faculties plan their respective course delivery, academic and co-curricular activities in line with the academic calendar.
- Preparation and Adherence of Session Plan:** The concern faculties prepare session plan for their respective subjects. These teaching hours are distributed among class room teaching, case studies, role play, workshops and lab session as per the subject requirements. These plans are made in advance and serve as guide for conducting sessions. Academic Dean, HODs check the progress of each course and ensures timely and effective completion of course in the specified time frame with perfect blend of practical and theoretical inputs.
- Internal Examinations-** The internal examinations dates are mentioned in the academic calendar. Accordingly examination schedule is announced. To maintain further compliance with academic calendar, answer sheets are assessed within a week after the examination and results are declared. Remedial classes are conducted for the weak students.

IQAC, has introduced following reforms:

- IQAC has introduced following reforms:**
- After the evaluation of the internal examination the answer sheets are shown to the students after for their information which provides transparency in the evaluation process.
- After the evaluation, their performance is discussed by mentors with the students. This reformation has been accepted on the experimental basis to achieve the best results.

- Some sample answer sheets are preserved for three years and documented for further clarification and use.
- If some of the students remain absent due to certain genuine reason like participation in sports, competitive exams, Avishkar, medical emergency or any other institute activity; the concerned department conducts their internal tests separately and their internal marks are being displayed on the notice board.
- While submitting the internal marks to the university via e-savidha portal of the university, utmost care is being taken by the internal exam committee such as every entry of marks is read and checked by the concern subject teacher to ensure zero error. There by limiting grievances in the internal examination marking.
- In Covid-19 pandemic situation instead of descriptive method MCQ pattern is adopted to conduct the internal tests in online mode through Microsoft team, Google forms.
- We encourage student to give presentations and seminar using ICT aids, instead of using traditional method.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: A. All of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective

course system has been implemented

Response: 50

1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.

Response: 5

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Link for Additional information	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 27

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2020-21	2019-20	2018-19	2017-18	2016-17
8	6	5	5	3

File Description	Document
List of Add on /Certificate programs	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document
Any additional information	View Document
Link for Additional information	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 29.79

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
492	429	271	387	263

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

Institute believes in integrating cross cutting issues relevant to professional ethics, gender, human values, environment, and sustainability with a view to ensure holistic development of the students. During past decades, the institute has made efforts towards developing value based education with a vision to promote values to be a better citizen.

Gender Equality:

Institute encourages both boys and girls to participate in sports and cultural activities. The Institute has internal complaint cell that take care of academic and personal problems of girls and boys. Girls and Boys rooms are available. The Institute has been organizing various programs for girl's students such as women's safety, health awareness sessions and personality development under the banner of 'Yuvti Sabha'. Institute provides separate Girls and boy's hostels. The Institute also organized Covid-19 vaccination drive for all the students. The Institute observes annual fests like Synergy, IT Fiesta, Manager's Day, Entrepreneur's Day and KridaVedh where both girls and boys participate actively.

Environment and sustainability:

The course 'Environment Studies' related to ecosystem, its balance & sustainability is an integral part of the curriculum. University prescribed this course for creating awareness and developing importance of environment among students. Considering depleting energy sources and pollution, the Institute has installed solar energy panel which generates power of 225KW per year. The Institute does green audit for the sustainability of environment .Institute makes use of LED to save power. It also take measures to make the campus plastic free. Various social events such as Tree Plantation, Swachata Abhiyan, Nirmalya Sanklan are conducted on regular basis . A novel environment friendly way of welcoming the guests is done by offering bamboo saplings. Faculties birthdays are celebrated by giving them rose saplings.

Human Values:

The institute always believes to make students to be a good Human being. A necessary part of the curriculum is to inculcate good Human Values among the students. Students learn not only to respect teachers and seniors but also to respect themselves. The Institute has anti-ragging cell to ensure ragging

free environment. Internal complaints and discipline committees take care of human values. The Institute has handicap friendly campus. The Institute celebrates Republic day, Women's day, Independence Day, Teacher's day, International Yoga Day, Vivekananda Jayanti etc. to nurture moral, ethical and social values in the students.

Professional Ethics:

The Institute has given equal importance about professional ethics and Code of Conduct, which are included in the curriculum as well as published in the Institute web sites. This makes sure that students do not do wrong things knowingly and willingly. A certificate course on 'Soft Skills', related to Professional Ethics is conducted by the institute. The Institute organizes various personality development programs to increase the employability of the students. Industrial visits and internship are compulsory and experts from corporate are invited to share their views with the student in order to understand corporate culture and standards.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document
Any additional information	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 3.17

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
11	11	10	12	12

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	View Document
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 55.48

1.3.3.1 Number of students undertaking project work/field work / internships

Response: 784

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni

Response: A. All of the above

File Description	Document
Any additional information (Upload)	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1.Feedback collected, analysed and action taken and feedback available on website

- 2. Feedback collected, analysed and action has been taken
- 3. Feedback collected and analysed
- 4. Feedback collected
- 5. Feedback not collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document



Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 79.24

2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
544	530	428	526	600

2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
600	600	560	800	800

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 120.53

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
339	356	274	298	276

File Description

Document

Average percentage of seats filled against seats reserved

[View Document](#)

Any additional information

[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

At the beginning of teaching session, the subject teachers interact with students; identify their performances in presentations, class participation, scores in exams. The students are also identified through their performance in curricular, co-curricular, extra circular and extension activities. Apart from providing career guidance and opportunities to the students the following strategies are adopted by the Institute according to the needs of the identifying slow and advanced learners.

For Slow Learners institute provides

- Personal counseling
- Home assignments
- Extra lectures
- Tests/Tutorials
- Audio/video sessions
- Question Bank
- Remedial coaching
- Study Material
- Expert guidance
- Sessions to improve soft skills and English proficiency
- Opportunities to the students are provided to participate in the organization of Institute level events, seminars and workshops.

For Advanced Learners Institute encourage participation in:

- Departmental Quiz Competition.
- Summer/Winter Projects.
- Seminars/Conferences/Workshops.
- AVISHKAR Research Competition.
- SWAYAM -NPTEL online courses.
- Departmental/ intercollegiate level Essay, elocutions, debates competition.
- Training program for software development
- Various seminars, conferences, education fairs etc.
- Organizing various events like IT_Festa, Managers Day, and Entrepreneur Day and develop their event management skills.
- Advance learning through subscription of N-List, Delnet and other reference sources.

Institute Achievements:

- The Institute promotes and motivates Advanced Learners to write articles in the annual Magazine of the institute "Vyavasthapan ". This activity helps students polish their writing, reasoning and critical thinking ability

- The Cultural Committee conducts training in cultural activities such as short film making, Mime, Songs, skit and drama etc.
- As a result of our focus on slow and advanced learners, each year more than 50 students participate in university level "Youth Festival" and state level "Purushhottam Karandak".
- Prizes to the meritorious students are given at the Annual Prize Distribution Program which motivates and inspires students for their future endeavours in academic growth.
- Persistent efforts in organizing special programs for advanced learners and slow learners resulted in the better performance of these students in university examinations as well as in the following: -
- In academic year 2019-20 Institute got two Gold Medalist scholar and students have ranked/topped in University ranking and merit list. Since 35 years Institute secured 33 gold medalist students.
- The Institute has received best amateur drama first prize in "Purushhottam Karandak"
- First prize in Maharashtra state drama competition in Production, Direction Acting and Light effect and various individual medals in these competitions.
- Students have succeeded in KBC North Maharashtra University's AVISHKAR Competitions' organized during the last five years.
- Number of students has participated in National Seminar, University Level quiz competitions and in various poster presentation competitions.

File Description	Document
Upload any additional information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 30.72

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The Institute focuses on providing innovative methods for elevating the learning experience. The methodologies includes guest lectures, field work, case-studies, project-based-methods, experimental methods. The Institute provides an effective platform for students to develop their soft skills, knowledge, attitude, values and Ethics thereby shaping their personality. Also innovative programs are conducted which stimulate the creative ability of students and provide a platform to nurture their problem-solving skills and ensure participative learning.

Experiential Learning:

The institution imparts the following experiential learning practices to enhance creativity and cognitive levels of the students –

- The faculty members foster learning environment by engaging in experiential content of teaching through experimentation, demonstration, organizing exhibitions and visual aids.
- Practical Sessions are conducted even beyond the syllabus contents to enhance experiential learning.
- Summer Internship provides hands on training while working in the Industry.
- Projects and Business plans brings about overall development in the students.
- Industrial visits are organized.
- Certificate Courses under the guidance of experts.
- Participation in Hackathon and Avishkar, where students acquire experience of working on some real-life model and research oriented work.
- Actual Field work helps the students to gain insights to the real life situations and problems.
- The case study method helps to develop critical thinking, problem solving, communication and group dynamics.

Participatory Learning:

Students are encouraged to participate in activities where they can use their specialized technical and managerial skills.

- IT-Festa and Techzionare organized every year where various competitions like IT Quiz, Paper presentation, software exhibition and programming contest are conducted to provide a platform to students for exhibiting their skills.
- Managers Day is organized every year in which students from different institutions participate and learn from each other.
- Entrepreneurship Day is organized every year for the students to provide them a platform to showcase their Entrepreneurial skills.
- Annual Synergy Event is Cultural gathering organized every year for the students of the Institute wherein events like Role Play, Debates ,Mock Press Conference, Mime, Singing, Best out of waste, Drama, Rangoli etc are undertaken to enable students to exhibit their creativity.
- Power Point Presentations through participating in Paper Presentation, Assignments Presentation and Academic Presentation in classroom helps to develop the overall personality of the students.
- The institute encourages students to enroll the online certificate programs of MOOC such as NPTEL and Swayam. Also institute conducts certificate courses like Excel, SPSS workshop and Digital Marketing and more to increase their employability skills.
- Participation of Students in Academic, Co-Curricular and Extra Curricular Activities like participation in Celebrations like Fresher's Day, Independence Day, Teachers Day, Traditional Day, Friendship Day and Farewell.

Problem-solving methods:

The Institute encourage students to acquire and develop problem-solving skills. For this, Institute organizes

expert lectures on various topics, motivate students to join MOOC courses, participate in various inter-college and intra-college events and other competitions such as:

- In-house summer training project
- Regular Assignments based on problems
- Midterm Project development for some programs.
- Case studies Discussion
- Class presentations
- Debates

File Description	Document
Upload any additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

- At the beginning of the academic year, after the completion of the admission process, the teachers prepare the session plan according to the academic calendar of the Institute which includes the mapping of course content with the course objectives. It also displays the teaching pedagogy and activities to be undertaken during the teaching and learning process.
- ICT based teaching aids are implemented which includes methods like Interactive boards, PowerPoint presentations, Internet, Projector, Google Class Room, Microsoft teams, You- tube and ERP are being used to make students understand the courses and enhance their learning experience.
- The institute focuses on Continuous Evaluation which includes assignments, written tests, presentations etc. which enable the students to learn more and gain knowledge thereby accelerating their creativity and potential.
- In today's modern competitive era, the students have to prepare themselves to face the corporate world. Use of teaching aids and tools like computers, audio-visual multimedia, etc. enhances knowledge of the students about their subjects.
- The information regarding various educational websites like SWAYAM, NPTEL, YouTube channels on related subjects, etc are provided to the students to enhance their skills and knowledge.
- The computer labs with internet facility are provided to practice computer related subjects.
- Activity based teaching-learning process is used with the help of Group Discussion, Presentations, Field Work, Quiz, Industrial Visits, Research Work, Projects etc.
- The students are encouraged to publish and participate in "Avishkar," a research platform provided by the parent university.
- Live Budget streaming activity is conducted for creating awareness about financial budget.
- Online tests are being conducted with the help of Google Forms.
- Poster Presentation Competition are also arranged to exhibit students creative ideas.

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 30.72

2.3.3.1 Number of mentors

Response: 46

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 94.45

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document
List of the faculty members authenticated by the Head of HEI	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 22.27

2.4.2.1 Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
15	13	11	7	6

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)	
Response: 6.61	
2.4.3.1 Total experience of full-time teachers	
Response: 304	
File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode
Response:
<ul style="list-style-type: none"> • Institute is affiliated to North Maharashtra University, hence has initiated continuous and robust evaluation according to norms and guidelines of the KBC North Maharashtra University, Jalgaon. • Institute has the examination committee that prepares the internal theory and practical time table as per academic calendar of the Institution and is communicated to the students through notice board, social media groups and concern class teachers make announcement in the classroom. • The benchmark of the evaluation includes tests, tutorials, attendance, practical, field projects, presentations, assignments, case studies, seminars and the score secured in the unit tests. • The internal examination committee looks after effective monitoring and timely implementation of the internal examination and procedure of evaluation. The internal examination committee is headed by the senior faculty member and comprises of teachers from the respective departments. • The syllabus for the internal examination is communicated to the students in advance by the concerned subject teacher. The answer sheets are shown to students after evaluation for their information which provides transparency and accountability in the evaluation process. The students

can approach to the teachers in case they need a clarification on the given marks based on the scheme of valuation as stated. The subject teacher briefs to the students in the classroom about their performance in the internal examination. Teacher provides necessary guidance and counseling in this regard. If any student lags behind, he/she is given a chance to appear for another internal test for improvement of performance.

- The university guidelines related to internal examination pattern are communicated to the students well in advance through subject teachers in classrooms. The university circulars in these regards are being communicated to the faculty members and students by coordinators. Changes in schedules, patterns, and methods are immediately notified to the students through the notice boards, social media and classroom briefings by the concerned subject teachers. Mobile phones in the examination halls are strictly prohibited.
- Marks lists of the students are prepared after the evaluation and documented for the further clarification. To ensure the transparency, the internal examination committee displays class wise mark lists on the central notice board for kind inspection of the concerned students.
- At the end of each semester the director, academic dean and HOD's verifies the internal marks of all the students. Online internal marks are submitted to the university through college login accounts on the university internal examination portal e-suvidha. During COVID -19 lockdown phase the MCQ based internal examinations and practical viva of all semester for all courses were conducted in online mode through Microsoft team.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

The Institute has a transparent evaluation system for internal examination. The internal marks are displayed soon after the exams and the students are welcome to approach the concerned faculty member in case of any grievance or doubt. The concern is immediately resolved by faculty. In case of any complicated issue the matter is resolved by the course coordinator.

Any grievances regarding practical work are immediately resolved by the respective teacher and the head of the department. Grievances related to oral, project and practical examination are resolved at the department level. Continuous follow up is taken with the university till the grievance is settled.

Grievances occurring to external examination results follow the set guidelines and procedure laid one by the affiliating University. Applications in prescribed forms are collected and forwarded to the concerned authorities. The staff members are very helpful in guiding the students on the various options available.

If students have any doubts regarding assessment of answer sheets then he/she can demand the photocopy of assessed answer sheet. Students can apply for online photocopy within 10 days after the declaration of

the result. University provides photocopy of the assessed answer sheets to students on demand within a period of 30 days from the date of receipt of application. Once the student receives the online photocopy of answer-sheet, the student consults with the respective subject teacher and takes his/ her opinion and then further processes for rechecking and revaluation are carried out within 10 days. The result of revaluation is declared within 45 days.

The benefit of revaluation is given to a candidate if the original marks and the marks obtained after revaluation exceed by 10% or more of the maximum marks as per university norms. Internal assessment of practical work is a continuous evaluation process. Any grievances regarding practical work are immediately resolved by the respective teacher and the head of the department. Grievances related to oral, project and practical examination are resolved at the department level. Continuous follow up is taken with the university till the grievance is settled.

Any grievance related to the university question paper like out-of-syllabus, repeated questions, improper split of marks, marks missed, wrong question number during semester exams are addressed to the Director in turn he/she proceeds the same to the university immediately.

File Description	Document
Any additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

Program outcomes are clearly stated and aligned with the vision and mission of the institute. Each courses have course outcomes aligned and mapped with program outcomes. The evaluation scheme for both internal and external examination ensures measurement and assessment of outcomes. All Program outcomes and course outcomes are stated and displayed on institute website and communicated to students at the beginning of every semester. Beside they are also made available to faculty and students in ERP, mail, WhatsApp groups and in the library. Session plan as per the syllabus is prepared by concerned faculty. COPO mapping sheet is prepared by the faculty which contains the Course Description, Course Objectives, Course Outcomes, Mapping of Course Outcomes to Program Outcomes, Mapping of Course Outcomes with Curriculum, and Assessment Pattern as per Bloom's taxonomy. The same is attached in course file. The questions in internal examination are mapped with course outcomes.

- Program Outcomes (POs): It represent the knowledge, skills and attitudes the students should have at the end of a course completion of their respective program.
- Course Outcomes (COs): It gives the resultant knowledge and skills the student acquires at the end of each course. It defines the cognitive processes a course provides.
- Program Specific Outcomes (PSOs): These are statements that defines outcomes of a program which make students realize the fact that the knowledge and techniques learnt in this course has direct implication for the betterment of society and its sustainability.

Program Outcomes (PO's), Program Specific Outcomes (PSO's) and course outcomes (CO's) are communicated to the stake holders of the program by the following procedures.

- PO's and PSO's are approved by the Academic Dean through IQAC
- PO's and PSO's are available in the ERP and Institutewebsite (www.imr.ac.in).
- PO's are kept in prominent locations of the campus for staff, students and public view.
- PO's and PSO's are displayed in Department office, Laboratories and Department library.
- PO's and PSO's are communicated to employers and Alumni by sending mail and during the Alumni Meeting.
- PO's and PSO's are reviewed among the students and staff members.
- Vision and Mission of Institute and department are informed to the parents during ParentsTeachers Meeting.

Course Outcomes (CO's) are framed at faculty meeting. Academic Dean in the Faculty meeting defines course outcomes with the help and guidance of subject experts for each courses with course handlers. The course outcomes and their mapping with program outcomes and program specific outcomes are elaborately discussed and derived in the faculty meeting.

- Even though the CO's are given by the KBC North Maharashtra University, Jalgaon along with the syllabus, if necessary, the CO's are modified and reframed by the faculty members.
- CO's are communicated to the students during the introduction class as well as start of new Unit. CO's along with session plan are available to students in ERP.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

The Board of Studies of KBC North Maharashtra University has developed the curriculum taking all Program outcomes into consideration and ensuring that curriculum strongly maps all PO's. The PSO's for few courses are appropriately framed considering the gaps in curriculum development. The course outcomes are framed as the skills and abilities students acquire on completing the course. The framed CO's are mapped with PO's and PSO's. The framed CO's for a course are measured by the internal and external evaluation schemes. This differs depending on the course.

The attainments of course outcomes are calculated for each individual course by concerned subject teacher. The assessment tools for the course outcome attainment are internal examinations, end semester university examination and teacher's continuous internal evaluation through assignments and activities like participation in class discussion, case studies, guest lectures, group presentations etc. This is done for all the courses. The average of Course outcomes addressing a PO is calculated. In addition to this, Summer

Internship/Project Reports are also mapped to Program outcomes. This provides the direct attainment level of Program Outcomes. Rubrics are used to evaluate various internal components. At the end of the course, the external scheme for evaluation again varies depending on the Course outcomes to be evaluated. It consists of components like viva, case studies, MCQs, Short and long question etc. as devised in syllabus. The indirect attainment level of POs is determined based on Exit Surveys, co-curricular and extracurricular activities etc..

DIRECT ATTAINMENT OF POs:

A. Course Outcome attainment:

Since Institute is an affiliated Institute, The University prescribes the guidelines for assessments of all courses which are divided in three broad components, Internal Assessment, Teacher's Assessment and End Semester University Examination; weightage is in the ratio 40:60 respectively.

B. Summer Internship Program and Field Work/ Survey Assignment-

Evaluation of Course Outcome:-

The following assessment tools are used:

1. Internal Examination.
2. Teacher's assessment through Assignment and Continuous Internal Assessment.
3. End Semester University Examination.

Indirect tools for CO attainment:

At the end of the course individual faculty collects feedback on attainment of CO from the students.

File Description	Document
Upload any additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 75.32

2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
326	367	312	295	287

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
335	406	477	456	488

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View Document
Upload any additional information	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.68

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 11.24

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
1.7	0	5.13	4.41	0

File Description	Document
List of endowments / projects with details of grants	View Document
e-copies of the grant award letters for sponsored research projects / endowments	View Document

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 17.39

3.1.2.1 Number of teachers recognized as research guides

Response: 8

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 50

3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	1	1	1

3.1.3.2 Number of departments offering academic programmes

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	2	2	2

File Description	Document
Supporting document from Funding Agency	View Document
List of research projects and funding details	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

Though education is the prime cause of establishments of universities and institutes; innovation, research and entrepreneurship are the mandatory outcome of this cause. The students with innovative minds need a support system that let them to turn their innovative ideas into a startup.

With this understanding, the Institute has an active Innovation Ecosystem with adequate space, infrastructure and mentoring.

Rich saga of activities-

IMR, Jalgaon, is a leading management institution of the region. It is well known for its exhilarating and vitalizing premise, which is full of youth engaged in many activities throughout the year. These activities allow students to revive their skills with self-exploring experiences.

The events like Manager's day, Entrepreneurs Day, IT_Festa & Techzeon have created their trademarks amongst the peers.

Smart India Hackathon (SIH): IMR participates in SIH regularly since its launching. In 2020, internal SIH was conducted for encouraging good representation from different classes.

Institute Level Avishkar: This competition has been started from year 2018 preceding to university level Avishkar for better representation.

Research and Incubation Center: The institute has established a research and incubation center, with an adequate setup of research labs. These labs are available to conduct experiments, workshops and training programs. Mentoring is available to interested students.

Institutions' Innovation Council-

The institute has established its Institution's Innovation Councils (IIC) as per the guidelines of MHRD's Innovation Cell and has allocated appropriate budgetary provision for its activities.

Institute's Entrepreneurship Development Cell-

The institute has Entrepreneurship Development Cell which organizes programs like Entrepreneurship Day, B-Plan Presentation.

Linkages and Collaborators-

The institute has established strong linkages, collaboration and functional MoUs with academic institutes, research institutes, industries and international organizations.

KCIIL-Innovation and Entrepreneurship Development Cell (K-IEDC).

As a step in this direction a strong linkage with the University's Incubation Center has been established through its, "Center for Innovation Incubation and Linkages" program, the institute has now its KCIIL-Innovation and Entrepreneurship Development Cell (K-IEDC).

Institute Industry Interaction

An Institute Industry Interaction Cell has been established to invite speakers from industry and academia to deliver talks with respect to the innovation and other skillset required in the industries.

Innovation and Startup Policy-

The institute has formulated a basic Innovation and startup policy that includes code of ethics and IPR policy for nurturing innovation in the institute.

Institute's Achievements-

- Many faculty members and students have represented university in state level Avishkar by winning first and second prizes in different domains of with respect to science, technology and management studies.
- First prize in Make-intern National level B-plan competition held in IIM Kozhikode.
- Second prize to B-plan of Akansha Jain for her Plasol project in "Triveni Summit", held by University and has received appreciation by Investors from industry.
- The idea of BCA student Mr. Amit Jain and Mr. Jay Patel "Audio Book Publication House", has been selected for the incubation by University's KCIIL.
- Many Students have started their own business and have innovated in their family business after graduation from the institute.

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 24

3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
9	7	3	4	1

File Description	Document
List of workshops/seminars during last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 3.22

3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years

Response: 29

3.3.1.2 Number of teachers recognized as guides during the last five years

Response: 9

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document
Any additional information	View Document
URL to the research page on HEI website	View Document

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 1.23

3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
16	34	4	3	2

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 2.36

3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
32	32	37	4	8

File Description	Document
List books and chapters edited volumes/ books published	View Document
Any additional information	View Document

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The institute provides students and faculty members, various platforms to conduct Extension and outreach programs. The main objective is to let the students understand the grass root problems and find ways to serve the society with the skill he/she acquires during graduation.

Platforms for conducting activities

- IMR Rotract Club, is a very vibrant platform for conducting leadership, personality development and social awareness programs in the institute. Rotract club has been established in IMR since academic year 2010-11 in association with the Rotary Club, Jalgaon. The main objective of Rotract

Club, Jalgaon is, “to encourage and foster the ideal of service as a basis of worthy enterprise. In particular, to encourage and foster the development of acquaintance as an opportunity for service with high ethical standards.

- Yuvati Sabha, is being conducted by IMR from last 15 years. As the name suggests, this program is planned specifically with the main objective of women empowerment. It provides a common platform for the girl students of different courses and the women faculty members to come together and share their thoughts in various issues of women specific problems.
- Youth Red Cross: Youth Red Cross is the student wing of Indian Red Cross for colleges and universities. The main objective is to encourage students to participate in blood donation camps and other social educational programs. Students can become members of YRC just like NCC and NSS and can offer his/her service to the society by participating in IRC’s programs.
- Sakal Yin (Young Inspirators’ Network): Students of colleges become members of Sakal YIN. They can conduct different cultural, social activities in institutions in association with the YIN. YIN promotes social, economic and political empowerment of the youth. IMR students actively participate in various YIN scheduled programs every year.
- CSR Collaborators- Student Charity Foundation, Lilawati Research center of Girna Mahila Vikas Sanstha, Nidhi foundation, Gandhi Research Foundation, Rural Entrepreneurship Development Centre.

List of activities commonly conducted throughout the year.

1	Blood Donation Camps in association with Indian Red Cross and Golawalkar Blood Bank	
2	Health Camp at Pokhari Village	
3	Woman day celebration	
4	Health awareness programs : HIV awareness	
5	Covid-19 awareness and Vaccination program	
6	Tree Plantation	
7	Visits to Neighbouring villages and village adoption	
8	Gender Issues and Gender Equality programs	
9	Women health issues, sanitization and hygiene	
9	Women safety programs – Cybercrime awareness, Use of Social media, Karate etc.	
10	Study and survey of Environmental issues	
11	Outreach programs for Community and neighbouring citizens	
12	Offering a plant to teaching, non-teaching staff on their birthdays	
13	Cleanliness drives and Nirmalya Sankalanat Ganpati Visarjan	
14	Cleanliness drives at market areas and slum areas	
15	Village Adoption Program	
16	Celebration of Independence day with Patriotic song competition	
17	Poster Presentations on social issues and innovative ideas	
18	Yoga and Meditation for health issues	
19	Senior citizen’s Computer and Internet training	
20	Cloths and blanket distribution to needy people	
21	Visits to “Matoshreevrudhashram”	
22	Plastic free awareness program	
25	Road Safety awareness program by students	
26	Cyber security awareness for school students	

File Description	Document
Paste link for additional information	View Document

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 year	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 50

3.4.3.1 Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
13	11	10	11	5

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 87.8

3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1894	714	783	1817	304

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 34

3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
5	15	6	2	6

File Description	Document
e-copies of related Document	View Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 18

3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
9	2	3	4	0

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	View Document

NAAC

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The Institute has improved its infrastructure systematically and continuously over the years.

- The Institute has state of the art infrastructural facilities like adequate classrooms, laboratories, computing equipments, faculty rooms, seminar hall conference hall, smart class room, reading rooms, ramps, first aid cum sick room and toilet facility for the physically challenged students.
- To ensure its optimal utilization, besides conducting regular classes, the classrooms and seminar halls also used for conducting remedial classes , certificate courses, annual and semester examinations, mentoring sessions, students various activities, Indoor Competitions, Parent-Teacher Meet, Alumni Meet, Book Exhibitions, Poster Presentation etc Institute has well equipped .
- Institute has sufficient number of classrooms and seminar halls to accommodate the teaching learning process effectively. As per the requirement **23 ICT enabled classrooms** are available in the institute, which are ergonomically designed, well furnished, well ventilated and have access to natural light. Auditorium is fully furnished around 150 seating capacity. The institute has **4 number of fully ICT enabled seminar halls** to organized students seminar. **4 faculty rooms** have been provided facility of lockers, computers and printers. The departments are equipped with computers, LCD projectors, scanners, LAN and Wi-Fi connectivity.

The institute operates on ERP software, which includes students, account, academic , admission to name a few. Also institute conducts online test, provide assignment, shares notice, maintains attendance, collect student feedback etc. The institute campus covered by **CCTV surveillance**. The entire campus is Wi-Fi enabled and allows teachers and students to access the Internet for a effective teaching-learning process, for projection of videos and other online resources viz., live databases and online journals.

Library:

Institute has spacious and open access library, which includes 31,412 books, include literatures, course book and different specialized area based books. The library has attached reading room facility which accommodates near about 300 seating capacity. The research collection which include 747 journals, 39 doctoral thesis etc. The library provides good number of online learning resources such as INFLIBNET, Shodhganga, N-list, NPTEL, National Digital Library of India and computers with internet facility for students and teachers.

Laboratories:

Total 7 computer labs and incubation Center of the Institute are fully equipped with advanced equipments. Institute also has KBCNMU recognized two research centers for the enhancement of research culture among the society. For enriching the communicative abilities of the students the Institute has made available a Foreign language lab.

Computing Equipments: The Institute has total 405 computers and printers with scanning and photocopy facility to each department in order to facilitate effective ICT enabled teaching learning process. All the departments and computer labs are connected with more than 75 Mbps bandwidth and Wi-Fi. Computer labs, language lab, various software's, and tools are available for facilitating the teaching and learning process.

File Description	Document
Upload any additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The institute is supported by the Khandesh College Education Society (KCE Society), the parent organization, for the adequate sport facility.

- The KCE Society has established a centralized sport facility named the EklavyaKridaSankul with necessary sports equipment and infrastructure. The EklavyaKridaSankul was established in the year 2004. International olympic standard swimming pool, standard badminton, table tennis courts and a gymnasium with modern equipment are the major attractions of this facility.
- To promote sports culture the institute has a physical director and faculty coordinators who promote sports participation in outside institute and universities.
- The students represent the institute in inter institute, interstate, university level, national level. In sports like khokho, karate, squash, cricket, weight lifting, badminton, football, volleyball, rifle shooting, chess, archery, table tennis, lawn tennis to name a few.
- The institute organizes intra- institute and inter-institute sports event KRIDA VEDH,a sports event every year where cricket, football, volleyball, basketball, table tennis and badminton competition are held in the Month of Feb-March to strengthen the sports skills of students. The institute also encourages students to participate in university level youth festival (Yuvarang) Students participating in outside events are completely sponsored by the institute where registration fees, TA, DA, personal kit for team players and many more sponsored by the Institute.
- Students are encouraged to participate in various other sports events such as walkathons, Jalgaon run (Marathon) to support various causes. Yoga and Meditation are conducted regularly in the institute. Besides, students are taken for the youth camps, Trekking and adventure sports to make them environment friendly and social.
- The institute has centralized separate yoga and meditation centre located in Khandesh college education society's premises for the benefit of students and staff.Yoga classes are regularly conducted on this hall. Intenational yoga day is also celebrated every year to create awareness about healthy life style. A well-equipped gymnasium centre is functioning in Khandesh college education society's premises having 1794 sq. ft. areas.
- Institute also organizes annual cultural function SYNERGY which is the most popular event of the Institute in which students makes the students motivated. In this annual function various cultural events are organized by the students and faculty members such as rangoli, competition, face painting, flower decoration, dance, drama, fashion show, mimicry, mock press conference etc. The

institute also celebrates various festival like Gurupurnima Day, Ganesh festival, NavRatri, dahihandi etc.

- Institute also organizes excursion cum learning tour to state and national level. The institute has 1 auditorium, 4 seminars halls, and atrium to conduct various cultural events.

File Description	Document
Upload any additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 100

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 27

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 25.58

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
109.50	18.11	88.06	10.33	6.39

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	View Document
Upload audited utilization statements	View Document
Upload any additional information	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The library is the prime learning resource of the Institute and is fully automated through Integrated Library Management System (ILMS) designed by SOUL- 2.0.0.12, which contains functions like acquisition, circulation, cataloguing. The library is fully automated since 2012-13. This software consists of modules such as Book Management, Barcode Facility, Book Accession, Membership, Circulation, OPAC, Catalogues, and Administration etc. The Library has more than 31,412 books and subscribes to national and international journals. Library has been automated with the help of **Bar Code System**. The library provides open access to students. Through posters the Institute familiarizes the students about the library and the e- services provided by it.

At present in library, six computers for administration and 10 computers with internet facility for student's access is available. Books and students' identity cards are bar-coded. CCTV surveillance cameras are installed. It has excellent ICT infrastructure with adequate bandwidth for fast access to Internet. It is also member of DELNET. Initiatives taken by the Institute are the following:

- 1.Free WI-FI, internet access, download and printout facility have been provided.
- 2.Reprographic facilities.
- 3.Organization of Book Exhibitions/Display of new books.
- 4.Proper system of feedback from users to improve library services.
- 5.System of recommendation for purchase of books through Departments.

Library provides different types services to the student and Staff Members such as:

Sr.No.	Services
1	Students I-Card Issues
2	Books, Journals, e- Journals, Project & CD Access.
3	Reference Section with knowledgeable books
4	News Papers
5	OPAC Facility, N List, DELNET
6	Digital Library - e-resources like National Digital Library of India (NDL) and E-ShodhSindhu

Facilities available:

Sr_No	Facilities	Number
1	Reprography	1
2	No of printers	2
3	Bar Code Printer	1
4	Bar Code Scanner	4
5	Internet bandwidth	85 MBPS

Open Public Access Catalogue (OPAC):

Students can access this (OPAC) system and find out if the books are available in the library or not. For this, two systems are provided in the library. By this the students can know the status of the books whether they are issued or on shelves.

N-List and Delnet Facility:

The Library provides electronic Videos on various disciplines downloaded from NPTEL portal. N-list and Delnet provides access to more than 4000 e-Journals and e-Books. It is also helpful in undertaking scientific research area.

Book Bank:

Books are issued to economically backward students for the entire semester.

File Description	Document
Upload any additional information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: A. Any 4 or more of the above

File Description	Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 2.57

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
2.14	4.72	0.85	3.22	1.93

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 20.01

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 292

File Description	Document
Details of library usage by teachers and students	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The Institute upgraded its IT facilities including Wi-Fi as per the needs and requirements during the last five years. The Institute has upgraded internet connection bandwidth to 85 Mbps with a campus Wi-Fi facility. The Institute has updated its IT facilities with increasing the number of computers, printers, scanners, smart boards, interactive LCD projectors, Photocopy machines, online admission process, dynamic website, and various software. The teaching and learning process is enhanced through incorporating ICT tools and e-resources. NPTEL online courses, Delnet, N-List Journals, CD's, Video

lectures, are exclusively made available to the learners to enhance learning capabilities.

Hostel: Digital Learning Resource Access Centre and internet café in the ladies' and gents' hostel are also available with necessary accessories and peripherals like servers, printers, stabilizers, UPS, etc.

LAN: Total broadband connection of 75 MBPS capacity is spread over the campus. All the computers are connected through wired and wireless Campus Area Network and the internet access is controlled through a firewall. The Wi-Fi connectivity covers 100% of the campus area. Students, faculties and administration staff have continuous access to internet facility in the campus. The auditorium and the conference halls of the Institute are equipped with necessary ICT gadgetry.

Computer and Hardware:

Institute has Total 405 computers with licensed operating systems and necessary software. The Institute has the latest configuration hardware and is frequently updated through buy-back policy of the vendors as and when needed. All departments of the Institute have computer facilities. The Institute has 8 servers for functioning of various systems like library management, administrative management, firewall application, Wi-Fi management, student database management system etc.

The Institute also has 19 scanners, 40 printers, 24 UPS, 32 LCD projectors, 5 K-YANS, 17 Headphones, 12 Web Cameras, 6 Mobile stands, 8 Wi-Fi access points and biometric system.

ERP System: The institute has developed its own ERP System to manage day-to-day activities of the Institute.

Licensed Software: The Institute has subscribed to Microsoft licensed software and it receives academic versions of the licensed software released by Microsoft from time to time.

Intercom Facility: The campus is well connected with a well-planned Telecom Network with intercom facilities is provided. Three additional BSNL land line connections are available.

Efforts towards ICT based teaching and learning: The Institute has setup five smart classrooms which have advanced audio visual equipment such as K-YAN. It has a high-end computer, interactive LCD projection system, and smart pen, audio and is connected to the internet through LAN. This equipment facilitates the recording of the lectures in both audio and video formats. The Institute also has interactive board accessories and other gadgets for delivering ICT based learning instructions. The Institute also has a facility for recording audio-video lectures.

File Description	Document
Upload any additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 3.58

File Description	Document
Upload any additional information	View Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution

Response: A. 250 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 44.33

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
51.56	68.98	97.99	49.18	56.24

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The institute has established various systems and procedures for maintaining and utilizing physical, academic and support facilities.

Infrastructure

The administrator of the institute looks after the maintenance on daily basis. The housekeeping facility is run by a professional contractor who is responsible for the cleanliness of the institute premises, washrooms, classrooms and administrative sections. The institute has in house services of a civil contractor, electricians and gardeners. The security services are also outsourced to a professional agency Khandesh Academy Security, Jalgaon while the maintenance of the lift is looked after by the concerned company power link Nasik.

Laboratory

The computer Technicians are responsible for the maintenance of computers, networking and other IT facilities in the institute. Optimum utilization of laboratory resources is ensured by the faculty, coordinators, and lab assistants. Institute has 7 computer laboratories and one language lab with a total of 405 computers and other hardware like printers, scanners, USB etc. In order to avoid risk from viruses, spyware and other external threats, legal antivirus is installed in all the computers. Further maintenance, cleanliness of lab and other problems of the computers and IT facilities, are outsource. For proper functioning of the computers, air conditioners are installed.

Library

The library focuses on accessing the materials in digital formats together with the other collection. In order to provide suitable atmosphere for reading, cleanliness is maintained inside and outside the library. The maintenance and utilization of library includes maintenance and organization of collections, bar-coding, repair and rebinding of damaged books. Minor repairs are carried out by the library and rebinding of books is given to external contractor. Suggestion box is installed inside the reading room to take users feedback. Their continuous feedback helps a lot in introducing new ideas regarding library enrichment.

To ensure return of books, 'no dues' from the library is mandatory for students before leaving the Institute. Library Committee has been constituted for co-ordination in respect of learning resources and perform the following functions:

- Procurement of new books & renew of journals and recommendation for additional books
- Updating and maintaining of all library records
- Addressing issues and grievances of users
- Update and upgrade the library contents, periodically as per updates in curriculum

Sports Complex

The KCE Society has Eklavya Krida Sankul, which is the only one of its kind in North Maharashtra region. The Institute makes use of this centralized Krida Sankul for its sports activities. A dedicated Physical Director is available to look after the sports facilities in the institute. The playground and courts are

maintained by the KCES's management as per norms. . First-aid facility is also available to avoid any causality while the institute also has tie up with nearby Hospital for emergency situation. Sport Committee organizes various indoor and outdoor sports competitions for students at intra and intercollegiate level. The celebration of the International Yoga Day has become a regular practice and many students and staff participate in the same.

Generator Facility

To ensure the uninterrupted power supply generators with 125 KV capacity is available in the campus.

Class Rooms

The availability and state of the classroom plays a key role in facilitating the teaching-learning process. The time-table for classroom teaching is prepared before the commencement of each semester and class rooms are allocated. Institute provides a good physical environment in the form of desks, chairs, tables, space, instructional materials, proper lighting and ventilation as well as the latest Information and Communication Technology (ICT) equipment. The lab assistant looks after the repair/replacement and other identified system problems of the class rooms.

Water Cleaning Facility

The drinking water with water purifier and water coolers facility is available on every floor. The water tanks are cleaned on regular basis to ensure purity while the water filter kits are maintained on regular basis to ensure the supply of pure and safe drinking water.

Fire Extinguisher and Fire Safety

Firefighting equipment is well placed in the institute premises and are yearly refilled. Fire extinguishers of capacity 10 K. G. are wall mounted on each floor in the Institute.

Rain Water Harvesting

The institute operates and maintains the rain water harvesting system as its commitment towards sustainable development.

Solar Panel

Solar panels is mounted on all the campus for solar energy generation

CCTV, Security etc :

In-house maintain is done for internet connectivity and CCTV security system. LCD projectors, EPBX system, air conditioners are maintained with the help of external agencies.

File Description	Document
Upload any additional information	View Document



Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 24.61

5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
282	380	454	244	124

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	View Document
Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	View Document

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)	View Document

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 28.08

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
373	545	254	406	138

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance

- 3.Mechanisms for submission of online/offline students' grievances**
4.Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 26.5

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
113	90	102	93	99

File Description	Document
Self attested list of students placed	View Document
Details of student placement during the last five years (Data Template)	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 84.76

5.2.2.1 Number of outgoing student progression to higher education during last five years

Response: 306

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education (Data Template)	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 0

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 91

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at

university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
25	7	10	28	21

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	View Document
e-copies of award letters and certificates	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

Formation of students Council at affiliated Institute comes under purview of KBC North Maharashtra University. The university has not initiated the process of formation of Students Council since the academic year 2018-19, so it could not be formed.

However, students act as representatives on various administrative bodies of the institute.

The Institute also encourages involvement and participation of students at almost all the levels of planning and organization of academic and administrative, co-curricular and extracurricular activities and procedures

Student's representation in IQAC:

Two students representative has been nominated on IQAC. The student representative attends the regular meetings of IQAC and actively participates in deliberations specially related to student's problem and welfare. The student's representative can put forward issues of the students in IQAC representatives.

Internal Complaint Committee (ICC) : This is a statutory committee which looks after students grievances, two girl students represent the students of the institute in this committee.

Student's representation in Anti-Ragging Committee:

Two representatives have been included in this committee. They take care about the prevention of any kind of ragging activities of the students.

Student's representation in Grievances Redressal Committee:

Two student representatives are nominated in this committee to participate in redressal of grievances if any.

Student's representation in library Committee:

Students representative in this committee take care about the students issues and requirements regarding library resources.

Student Rotract Club:

The Institute has a full-fledged association with Rotary Club of Jalgaon, under the name and style IMR-Rotract Club. The student members are very active in undertaking various socially relevant programs for the overall Welfare and Community Development.

Student Council: The Student Council is headed by University Representative, whose responsibility includes – overseen the facilities, complaints, suggestions, the students may have towards the institution and is required to handle any other issues arising there off.

Synergy & Kridavedh:

Every year, the Institute gives an opportunity to the Students to organize Annual Social Gathering 'Synergy' and Annual Sports event Kridavedh. 'Synergy' promotes various skills of the Students starting with Rangoli, Painting, Flower Decoration to Singing, Mock press conference, Extempore, Ad-mad show, Dancing and Fashion Show. Kridavedh includes various indoor and outdoor sports competitions like Chess, Carom, Tug of War, Table Tennis, Badminton, and Cricket etc.

Make Intern Workshops (A route to participate in IIM B Plan Competition):

The institute is Zonal Center in the region for Make Intern, it regularly organizes training in association with Make-intern, that gives an opportunity to the students of Tier III city like Jalgaon to participate in B Plan competition held at IIMs.

IT Festivals – IT Festa&Techzeon :

The students of the Institutes organizes IT Festival to provide the platform for students to show their talent through the various competitions like Website Development, IT Quiz, Programming Contest etc.

Management Festivals – Entrepreneurs Day & Managers Day:

Entrepreneurs Day is celebrated to promote the entrepreneurship qualities among the students. It consisted of Business Plan Competition and Product Display & Sales Counter. The students participate in groups and demonstrate their ideas as well as Models. The best participants are given prizes.

Managers day is organized in the institute to develop communication, Coordination and Team Building skills amongst students. It consists of Business Quiz, Case Study Competition and Management Games.

File Description	Document
Upload any additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 13.6

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
11	18	12	21	6

File Description	Document
Report of the event	View Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Alumni of an institute are not only a parameter of the success of any institute; they are also the flag bearers of the learning, values and attitudes inculcated in them by the institute. IMR alumni association is registered as a trust in the name of “IMR Alumni Association Jalgaon” and has been contributing in the development of the institute in various ways. The institute also has a dedicated interactive alumni portal for its alumni.

Some of the contributions of the alumni are mentioned below-

Alumni Involvement in placements at IMR-

One of the greatest assets of IMR has been its Alumni. The IMR alumni have proved their mettle in all the walks of life. Their love and affection towards their alma mater keeps them motivated in contributing towards the development of IMR. Assisting the institute in placement related activities is one such area. The Alumni, who are working in corporate and are at positions where they can make recruitment related decisions, often come to hire students for their respective organizations. Alumni also help the institute and the students in seeking summer internships and projects.

Alumni involvement as Resource Persons-

The alumni of IMR who made a mark for themselves are often been invited to the institute as resource persons in various events. As judges of academic and cultural events, IMR alums have always contributed to the success of these events by giving their time and valuable inputs.

Alumni inputs in the Curriculum-

The institute values the feedback of the alumni who are placed in the industry for relevance of the subjects and the topics studied in the current industry scenario.

The feedback thus collected is considered for suggesting appropriate changes in the syllabus restructuring committee meetings held by BOS Chairman.

The Alumni of the institute also represent as BOS members in the syllabus restructuring activity.

Alumni interaction with present students -

The alumni are regularly being invited to interact with the present students-

This is done by inviting alumni for conferences, workshops etc. and also by involving them in the IQAC, and College Development Committee. The institute organizes Guest Lectures by alumni for their valuable inputs to bridge the gap between the demands of the corporate and academic inputs provided to the students and to propose quality enhancement measures. Prominent Entrepreneurs who are the alumni of the institute are regularly invited to share their success stories and inspire the young students to be entrepreneurs. The alumni of the institute are also very active on the social media through a separate Facebooks page.

File Description	Document
Upload any additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: B. 4 Lakhs - 5 Lakhs

File Description	Document
Upload any additional information	View Document

NAAC

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Vision:

Committed to provide value based, quality, professional and technical education to the students and empowering them with the required skill-sets and competencies to face challenges of the fast changing global environment.

Mission:

- To provide necessary technical and professional education with a view to uplifting the lives of rural and urban students. To create a conducive platform for students to develop their skills and knowledge.
- To encourage innovation and research aptitude among students.
- To inculcate global ethics and human values in all the learners.

In line with the Vision and Mission, the Institute is continuously working with the help of well-defined objectives.

Governance of Institution

Nature of governance:

- The governance of Institution is well planned and managed professionally and holds regular meetings of Governing body, CDC, IQAC, Academic Committee. Meetings are held to discuss the strategic plans of institute, infrastructural needs, curriculum, faculty requirements, teaching and learning processes, student welfare activities, extra-curricular activities, social initiatives and other quality parameters.
- The activities of the institute are governed further by various committees like Library, Research, Sexual Harassment, Anti-ragging, Grievance Redressal, discipline, examination, and admission committees. They play a vital part in the planning, implementation, and decision-making of numerous tasks.
- The faculty of the Institute is appointed to the Senate, Academic Council, Board of Studies, API, and Budget Committee, and so involved in University decision-making processes.
- Faculty are assigned as event Coordinators for various academic and extracurricular activities like Alumni, Placement, Student Counseling, Sports, Internal Examination, Annual gathering-Synergy, etc.
- Event and activities are planned through discussion in faculty meetings and executed through student committees.
- For academic governance regular meetings of HODs with faculty in respective subject areas are

held.

- To focus on individual course specific needs institute has course Coordinators, class teachers and student mentors who extensively coordinate with individual classes and mentor and guide students. For personal problems, if these Coordinators are unable to help students, they are referred to the psychological counselors of the institute.
- The institute promotes culture of participative management. All decisions are taken by institution through various bodies which find representation of faculty, staff, students, alumni, management etc.
- Besides the institute has various committees. The director is financially empowered to take all financial decisions regarding budget decided in the CDC meetings. Faculty coordinators are also given autonomy to draw funds for functioning and various activities as per budgets allocated after approval of Director.
- The institute promotes specific subject areas with an objective to conduct workshop, seminar, short certification programs and other social activities.
- The Student Development committee governs and executes all student cultural activities.
- The institute regularly participates in rankings to evaluate and assess its performance in line with its vision and mission.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The Institute promotes a culture of decentralization of management through functionally decentralized structure of decision making and implementation. The Director, who controls the academic and administrative activities of the Institute, has delegated powers to the academic dean, HOD's, program coordinators and the office superintendent.

- **Program Coordinators:**

Academic responsibilities are divided among all the program coordinators and faculties. The coordinators monitor the functioning of their respective program. Each program has a separate faculty coordinator. The coordinator is responsible for regular lectures of students, addressing any problem of students relating to academic classes, faculty etc.

- **Faculty Coordinators for Various Activity:**

Each activity is coordinated by a faculty. These coordinators are empowered to handle financial and administrative execution of their events. They are supported by committees comprising of faculty, staff and students in most cases.

• **Committees:**

The Institute has various committees for the academic, co-curricular and extra-curricular activities to be conducted during the academic year which have involvement and participation of the students.

College development committee (CDC) is the best example of decentralization and participative management.

The composition of the CDC is as follows:

1. Chairperson of the management or his nominee ex-officio Chairperson.
2. Secretary of the management or his nominee
3. Principal of the Institute or head of the institution
4. one head of department, to be nominated by the Principal
5. three teachers in the Institute, elected by the full-time amongst themselves out of whom at least one shall be woman
6. one non-teaching employee, elected by regular non-teaching staff from amongst themselves
7. four local members, nominated by the management in consultation with the principal, from the fields of education, industry, research and social service of whom at least one shall be alumnus
8. Co-ordinator, Internal Quality Assurance Committee of the Institute.

• The College Development Committee shall,

1. Prepare an overall comprehensive development plan of the Institute regarding academic, administrative and infrastructural growth, and enable Institute to foster excellence in curricular, co-curricular and extra-curricular activities.
2. Decide about the overall teaching programmes or annual calendar of the Institute.
3. Decide about introducing new academic courses and the creation of additional teaching and administrative posts.
4. Make specific recommendations to the management to encourage and strengthen research culture, consultancy and extension activities in the Institute.
5. Make specific recommendations to the management to encourage the use of information and communication technology in teaching and learning process.
6. Make specific recommendations regarding the improvement in teaching and suitable training programmes for the employees of the Institute.
7. Prepare the annual financial budget and financial statements of the Institute or institution and recommend the same to the management for approval.
8. Make recommendations regarding the students' and employees' welfare activities in the Institute or institution.
9. Discuss the reports of the Internal Quality Assurance Committee and make suitable recommendations.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The Perspective /Strategic plan sets out a framework of priorities for the Institution Departments. As per the perspective plan the Institute had decided to introduce new UG/PG/Research programs and certificate courses which cater the needs of students to succeed in a global workplace. The following plans are proposed on the basis of analysis, assessment and estimates.

Strategic Plan

- Planned for expansion of existing infrastructure.
- Promoting Research and Consultancy
- National and interntional collaboration
- Planned to Increase intake of computer based courses
- Planned to introduce new management courses.

One of the activity successfully implemented based on the strategic plan:

- As per demand of community undergraduate courses BBA (Management) and BCA (Computer) programs are commenced in the Institute from the academic year 2019-20 with initial intake of 60 seats each. Due to overwhelming response received the institute has taken permission to increase the intake capacity by another 60 seats during the year 2020-21. The institutes for the year 2021-22 has further requested and taken permission for another 60 seats owing to popular demand for the program in the region. Thus the total intake capacity is currently 180 seats for BBA and BCA program
- AICTE granted permission for increase in intake of MCA program from 60 intake capacity to 120 from the academic year 2020-21.
- Application for starting new course MBA (Pharmaceutical Management) was submitted to AICTE,DTE Maharashtra and KBC North Maharashtra University Jalgaon during the academic year 2020-21.AICTE has granted MBA (Pharmaceutical Management)with Intake 30 from the academic year 2021-22.
- Keeping in view the infrastructural requirement to cater to the students the institute has undertaken a massive renovation program where new classroom and computer labs, auditorium hall etc. is been constructed.

File Description	Document
Upload any additional information	View Document
strategic Plan and deployment documents on the website	View Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

The Institute has a clearly defined organizational structure for smooth conduction of decision making processes that are consistent with its purposes and supports effective decision making.

Various Bodies and Its Functions

- **Management Council:**

The Management Council is responsible for the overall planning and decision-making of the trust on behalf of the members. The Management Council is headed by the Honorable President of Khandesh College Education Society, Jalgaon.

- **College Development Committee:**

College Development Committee (CDC) **prepare comprehensive development plan of the Institute regarding** academic, administrative, and infrastructure growth and enable institute to foster excellence in curricular, co-curricular and extra-curricular activities.

- **IQAC Cell:**

IQAC promotes measures for institutional functioning towards quality enhancement.

- **Academic Committee**

Academic committee aligns the academic and administrative aspects to improve the overall quality of the institutional provisions.

- **Recruitments and promotion policies:**

The recruitment and promotion of faculty is carried out as per various statutory authorities as well as rules and regulations as stipulated by the Khandesh College Education Society, Jalgaon.

- **Appointment and Service Rules:**

The Institute has well defined service rules which are printed in the appointment letter.

- **Grievance Redressal Mechanism:**

The Institute has various bodies for grievance redressal. The Institute has set up a complaint box for faculties, staff and students. The grievance redressal committee discusses the complaints and takes decision accordingly.

- **The anti-ragging committee :**

This committee takes care of any complaint related to ragging and its functions as per AICTE and UGC guidelines.

- **Sexual Harassment of Woman committee:**

The prevention of Sexual Harassment of Woman committee is constituted.

File Description	Document
Upload any additional information	View Document
Link to Organogram of the Institution webpage	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	View Document
ERP (Enterprise Resource Planning) Document	View Document
Details of implementation of e-governance in areas of operation, Administration etc	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Keeping the interests of the teaching and non-teaching staff at the helm, the Institute devises and implements several welfare measure:

- **Medical leave :** The teaching and Non-Teaching staff is granted medical leave. Three months maternity leave facility is provided for female staff.
- **Study leave:** Study leave is granted to teaching and non-teaching staff for their research work and for further up-gradation.
- **Provident fund:** Provident fund facility is available to all the employees of the Institute.

- **Mother Teresa Health Centre:** A centralized medical facility located at M.J. College campus is made available to all the institutes under the umbrella of the parent Khandesh College Education Society. The institute also provides this facility for its entire staff. This center also offers psychological counseling through Maanasrang Samupadeshan Kendra (Psychological Counseling Centre).
- **Eklaya Krida Sankul:** Gymnasium, Olympic size swimming pool and all sports facilities are available to teaching and non-teaching staff and their family members. Preference is given for admission to the wards of employees in schools and Institutes run by the parent trust.
- **Financial support:** Financial support for research initiatives and related activities such as participation and organization of international conferences, workshops, seminars, etc., is made available by the Institute.
- **Appreciation of staff:** Notable achievements of staff are appreciated through felicitation in the annual general meeting of the parent body. Staff members are felicitated for achievements such as award of Ph D, presentation of papers in international conferences, publication of books, nomination as a member on different committees of the university, success in NET / SET and other examinations etc.
- **Family get-together and trips** are arranged for the staff.
- **Accidental Insurance scheme :** Faculty members are covered under Accidental Insurance scheme.
- **LWP:** Faculty is provided Leave without Pay (LWP) for a needed period of months in case of family emergencies.
- **Loan Facility:** Staff members can avail advance loan facility without interest for financial emergency.
- **Additional Income for Staff:** Staff members are paid in addition with salary for examination, online tests, external exams, practical exams, involvement in admission.

File Description	Document
Upload any additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 44.32

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
22	17	29	14	24

File Description	Document
Upload any additional information	View Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 8

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
11	8	6	7	8

File Description	Document
Upload any additional information	View Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 18.69

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
31	08	00	02	02

File Description	Document
Upload any additional information	View Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

Institute follows the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff together with all AICTE norms for its teaching and non-teaching staff. The performance of each employee is assessed annually after completion of one year of service. The objective is not only to objectively evaluate the performance as per established norms, but also to identify potential aspects for improvement that can eventually lead to further progress and growth of the employee.

The salient features of the performance appraisal system are as follows:

Teaching Staff

1. The performance of each faculty member is assessed according to the Annual Self-Assessment for the Performance Based Appraisal System.
2. The institute undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities, which are mostly voluntary. The Institute accords appropriate weightage for these contributions in their overall assessment.
3. The performance based appraisal proforma filled by the Faculty Member is checked and verified by the Heads of the Departments, followed by the Academic Dean, IQAC and the Director.

Non-Teaching Staff

- All non-teaching staff is also assessed through annual confidential reports evaluated by Director.
- The various parameters for staff members are assessed under different categories such as Character and Habits, Departmental Abilities, Capacity to do hard work, Discipline, Reliability, subordinates, colleagues, students and public, technical abilities etc. Report is graded on a Five -point scale, i.e. Excellent, Good, Satisfactory, Average and Poor. On satisfactory performance, staff are granted promotions and financial up gradation.
- The Annual Confidential Report and the Performance Appraisal System has significantly helped in the evaluation of the performance of employees, in motivating them, analyzing their strengths and weaknesses and ensuring better performance.

File Description	Document
Upload any additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The Institute conducts both internal and external financial audits regularly. The audit and inspection procedure adopted in the Institute are as under:

1. Statutory Audit : The statutory Auditor appointed by the K.C.E. Society conducts the audit of accounts of the Institute every year, which is presented for approval before the Governing body of the Institute.

2. Internal Audit: The internal audit is conducted quarterly every year. The internal auditor appointed by the K.C.E. Society cross-checks and verifies the records and suggests rectifications and course correction, if needed. The internal auditor submits his report to the Governing Council of the Institute periodically.

File Description	Document
Upload any additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Resource mobilization policy: The institute is purely a self-financing institute. It does not receive any funding from any agency such as the UGC and other governmental bodies. The institute has to generate its own resources.

Procedures of the Institution for Mobilization of Funds and optimal utilization of resources:

- The primary source of funds for the Institute is through the fees received from the students.
- The Institute also receives consultation projects from various individuals, organizations and agencies. Consultation fees received from such sources are utilized for the development of the Institute from time to time.
- The Institute organizes various conferences/workshops every academic year, for which Institute has received funds from the North Maharashtra University, Jalgaon, and AICTE New Delhi etc.
- The Institute's Auditorium, Class Rooms , Laboratories are rented out for the various Government Exams like SET/ NET/ CSIR, MH-CET during Institute Holidays / Sundays, for generating additional revenue to the Institute.
- The alumni of the Institute also contribute generously to the Institute.
- The revenue and capital budgets are prepared separately every year, in order to ensure optimal utilization of resources. The CDC approves budgets and forwards them to the Managing Council of the K.C.E. Society for further perusal and action.
- Major items of expenses concerning capital infrastructure are finalized and sanctioned by the Management Council.
- The expenses incurred for day-to-day academic and administrative operations are under the discretionary powers of the Director of the Institute.
- A major amount is utilized on payment of the salaries of the staff. The other major expenses include maintenance and up-gradation of infrastructural facility.
- The Institute also provides funds to the teaching-staff for attending conferences, seminars and workshops organized at national and international levels by other institutions.
- To ensure the effective, transparent and fair utilization of the resources, the accounts of the Institute are audited by statutory auditors. The audited Income and Expenditure accounts and balance sheet is approved by the Management Council and the general body of K.C.E. Society.

File Description	Document
Upload any additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

IQAC is continuously putting sincere efforts to uphold and enhance the quality measures adopted by the institution. IQAC consistently working for the improvement and systematically coordinates for building the uniqueness and distinctiveness of the institution.

Best Practice I : Research Facilitation Centre –

IQAC plays an important role in inculcating research culture in the Institution.

- Due to the initiative taken by IQAC, the Institute is having two KBCNMU recognized Research Centers for Commerce & Management and Computer science & Applications.

- We have set up of 60 computer lab meant for research software's and analytical tools like SPSS, MATLAB learner version, R programming etc.
- To train the faculty members for the use of research software various training programs were conducted by the Institute.
- The Institute decided to organize more short term training for the faculty and research scholars. The objective was guiding Ph.D. research scholars, faculty and students for conducting research with main focus of identifying statistical tools and techniques for different objectives, analyze of data using advanced statistical tools and helping in understanding how to interpret results. Besides, one to one guidance is provided especially for Ph.D. work.
- Institute has organized International Conference in association with AICTE to promote the research. Eminent speakers from India and abroad presented their key notes. Total 394 participated and 94 participants presented their research work.

Best Practice II: Implementation of Standard Operating Processes-

IQAC has defined standard operating procedures for various activities. The purpose of a SOP is to provide detailed instructions on how to carry out a task so that any staff member can carry out the task properly every time to maintain quality of the work. The following SOP's are implemented:

Sop for Effective Quality Assurance Cell for Academic Audit (Internal and External) & Feedback of Stakeholders:

It is decided that external audit will be conducted once a year at the end of academic year and internal audit at the beginning of each academic semester. For internal audit committee member checked internal evaluation sample copies for each teacher, answer book, notes, attendance, variance with teaching plan, results, curriculum delivery, etc. Department wise report is prepared and submitted to IQAC and Director. For external audit, syllabus coverage, quality teaching, result, feedback, extra efforts taken, soft copy of notes is evaluated. Collection and analysis of feedback from various stakeholders is done.

SOP For Effective Teaching -Learning In Classroom:

The key activities like allotment of subject, formation of lesson plans and organization of FDP's are defined.

SOP for Curriculum Benchmarking

Identification of Gap with respect to curriculum and Delivery of beyond syllabus curriculum are the key objectives of this SOP.

Sop for Institutional Social Responsibility:

To encourage students to become Responsible, Sensible, Rational, Ethical thinker and Contributing Citizens various activities are defined.

Sop for Student Mentoring:

Student mentoring process is defined in this SOP

Sop for Student’s Cultural, Sports Club and Forums:

Objective of this sop is Social upliftment of needy people in rural and urban areas with the efforts of Institute.

File Description	Document
Upload any additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

IQAC monitors and review the teaching-learning process regularly. Based on feedback, various innovative activities and reforms were introduced. The improvements implemented based on feedback are:

IQAC periodically reviews the teaching-learning process, structures & methodologies of operations, and learning outcomes:

The standard methods of teaching, learning, and evaluation are being followed.

- **Academic Calendar:** Based on the KBCNMU Academic Calendar the Institute schedules the academic calendar well in advance at the start of the year with ample time frame for not only the regular teaching-learning process but also to accommodate the various events like seminar/ guest lecture/ workshops/ FDP’s and many more.
- **Preparation of session plan for each Semester:** The session plan is prepared according to the academic calendar of the Institute which includes the mapping of course content with the course objectives. It also displays the teaching pedagogy and activities to be undertaken during the teaching and learning process.
- **Attainment of Outcomes:** The Program Outcomes (POs) are accomplished through curriculum. Course Outcomes (COs) are defined for each course and they are mapped to POs. A set of performance evaluation criteria is used for quantitative assessment of Cos. Thus the attainment of COs provides an evidence of attainment of Pos.
- **Evaluation of teachers by students:** The institution has a feedback system in ERP to evaluate the teachers by students. The regular evaluation of the teachers by the students, feedback on teaching methodologies, course delivery, strengths and weaknesses, difficulties faced in the subject give a clear idea about the problems faced by the students. Director and IQAC committee also monitor the

feedback system and takes appropriate corrective actions.

- **Student mentorship:** The Institute implemented a mentor-mentee program. Every faculty is been assigned group of students to council them as a mentor. Mentor faculty is responsible for conduction of regular meetings with the student. Mentor resolves the problem faced by mentees if any during the meeting. He also takes care about the academic performance of the mentee.
- **Student learning outcomes:** The institute monitors the performance of the students regularly. It has specified procedure to collect and analyze data on student learning outcomes; the following points are adopted by the institute in this context:
 - Regular class tests and interactions
 - Midterm and continuous evaluation comprising of internal tests, assignments, group discussions, and seminar presentations.
 - Semester system of examination for all programs.
 - Providing Question bank to the students.
 - Providing Lecture notes through an online mode
 - Remedial classes for weak students to solve their problems.
- **Effective internal examination and evaluation systems:** Institute maintains an effective internal examination and evaluation system in every semester.
- **Students' result analysis:** Institute has the provision of analysis of students' performance after the announcement of their semester results.

File Description	Document
Paste link for additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality initiatives with other institution(s)
3. Participation in NIRF
4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

Response: A. All of the above

File Description	Document
Upload e-copies of the accreditations and certifications	View Document
Upload details of Quality assurance initiatives of the institution	View Document
Upload any additional information	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

In tune with the vision of the institute we strongly believe in the principle of gender equity and provide equal opportunity for women on the campus in various academic administrative and other activities.

Institution has carried out following initiatives and programs towards gender equity and sensitization:

- Patriotic song competition
- Industrial visit
- Skill development programs
- Entrepreneur's day
- Krida Vedh
- Manager's day
- Synergy
- Nirbhaya Campaign
- Yuvati Sabha Health awareness program

Safety & Security:

As a co-education Institute and in a society in general women's safety and security is at top priority. We as an institution take utmost care regarding the safety and security of girl students and female staff in the campus. Following measures have been taken by the institute during the last five years.

The campus of the institute is completely under CCTV Surveillance.

- A Security guard 24/7, looks after the premises .
- The helpline numbers for ensuring safety of girl's are displayed at the common places, ladies room, verandas, offices, staffroom, etc.
- The Institute provides separate hostel accommodation with all safety measures for the girl students.
- The institute has a fully functional cell - "Yuvatisabha" under the leadership of a lady faculty member, who conducts various activities, to address issues related to women's health, hygiene, security and gender equality.
- The Institute's discipline committee looks after the girl's safety.
- The Girl students are provided training in self defence, like 'Karate' under Swayam Siddha Abhiyan,
- Each floor has an attendant to keep an eye for any disturbances or unlikely occurrences.
- The girls are also taught about their legal rights and how to use social media responsibly through guest lectures, workshops, and other activities.
- For boosting girls' menstrual health, the Institute has assured the supply of high-quality sanitary napkins through Sanitary Napkin Vending Machines and the disposal of used napkins through Sanitary Napkin Incinerators.

Counseling:

- The institute places a great deal of emphasis on student counselling. Mr. Pankaj Vyavhare and mrs. Vrushali Vyavhare serve as a Professional Counselors . Bhagirathi Counseling Centre and the institute have signed a Memorandum of Understanding.
- The institute and the Counseling Centre have collaborated on various life skills training programmes.
- To address the problems of faculty and female students, an Anti-Ragging Cell and a Woman Anti-Harassment Committee have been established.These cells ensure that any untoward incidents do not occur.
- The Institute has separate “Internal Complaint Committee” for all the students where the difficulties of the girls are addressed.
- The Institute has developed a efficient mentorship system for students.Faculty members are assigned to the group of students as mentors.Students discuss their challenges and difficulties with them and seek their advice.

Common Room:

- Institute has common room facility for girl students. The room is used as a place to unwind and socialize.
- Washrooms are equipped with sanitary napkin vending machine.
- There is a First aid kit available for girl students in the common room.

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document
Link for annual gender sensitization action plan	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

- 1.Solar energy
- 2.Biogas plant
- 3.Wheeling to the Grid
- 4.Sensor-based energy conservation
- 5.Use of LED bulbs/ power efficient equipment

Response: B. 3 of the above

File Description	Document
Geotagged Photographs	View Document
Any other relevant information	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

Solid Waste:

- Waste like plastic, metals, glass, cardboard, newspaper and stationery are systematically collected, segregated and transferred to our parent society for its recycling, while computer hardware, which is designated as e-waste, is transported to the Society's premises for centralized disposal.
- Institute adopts paperless concept by digitization of office procedures through electronic means via WhatsApp as , email and Microsoft Teams ; thus, reducing paper-based waste and reduce carbon dioxide emissions.
- Use of paper printed on one side is reused to encourage for printing drafts before final document, meeting minutes and notes in office practices as environmentally preferred alternative to waste management to reduce pollution.
- Dustbins have been installed throughout campus for waste segregation.
-

Liquid Waste:

- Because the institute lacks a scientific lab, liquid waste is minimal and consists primarily of excess water and normal drainage. The plumbing system in the building is excellent, and the drainage water is well connected to the municipal sewerage system.
- Uniform distribution of water and best efficiency is adopted through sprinkler irrigation.

E-Waste Management:

- The majority of electronic devices are serviced on a regular basis to ensure efficient use by our lab technician, while the remainder is replaced under the supplier's buyback programme.
- If any elements are determined to be helpful in other systems, they are saved for later use. Electronic trash, such as scrap computers, is given to the KCE Society to be refurbished through an appropriate organization.

- Wherever possible, reusing office stationery is encouraged.
- Students are also made aware of E-Waste issues and its safe disposal.

Waste recycling system- There is no system of Waste recycling in the Institute. However, there is rain water harvesting system.

Hazardous chemicals and radioactive waste management- There is no hazardous waste generated at the Institute.

File Description	Document
Any other relevant information	View Document
Link for Relevant documents like agreements/MoUs with Government and other approved agencies	View Document
Link for Geotagged photographs of the facilities	View Document

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: B. 3 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document
Link for any other relevant information	View Document

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

Response: B. 3 of the above

File Description	Document
Various policy documents / decisions circulated for implementation	View Document
Geotagged photos / videos of the facilities	View Document
Any other relevant documents	View Document
Link for any other relevant information	View Document

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

- 1.Green audit
- 2.Energy audit
- 3.Environment audit
- 4.Clean and green campus recognitions / awards
- 5.Beyond the campus environmental promotion activities

Response: A. Any 4 or all of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Certification by the auditing agency	View Document
Any other relevant information	View Document
Link for any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

- 1.Built environment with ramps/lifts for easy access to classrooms.
- 2.Divyangjan friendly washrooms
- 3.Signage including tactile path, lights, display boards and signposts
- 4.Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
- 5.Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: B. 3 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Link for any other relevant information	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

The institute is proactively taking efforts in providing an inclusive environment. The initiatives are to promote better education, economic upliftment of the needy and setting communal harmony.

- The Institute keeps into consideration the rural background of the students and their socio economic status, thus any activity on event conducted gives sufficient weightage to the above values.
- The Institute also considers the diversity of the student community and accordingly honors their sentiments, tradition and culture. Certain religious communities adhere to their customary dress which is duly accepted and permission is given to them to avoid wearing the formal dress code prescribed for all other students.
- The institute also keeps a record of the various types of student learning process and accordingly the different learning needs of students are met.
- The Institute has fully functional student welfare cell that looks after the issues, needs and problems of the students of diverse socio-cultural background. The objective of this cell is to develop students holistically irrespective of class, gender, caste and religion. Various activities and programs like patriotic song competition, Dandia Festival and Dahi Handi etc are conducted .
- Institute adopted “pokhari ‘village in Jalgaon district to conduct activities for their socio-economic development. Institute has conducted lectures in these villages for increasing their environmental and ethical awareness. Institute has conducted a free eye check up and medical camp for the benefit of villages. Special awareness campaign regarding covid-19 and precautions to be taken was also conducted.
- Blanket Distribution to needy people has been conducted in the area of Bhusawal to raise socio economic upliftment.
- Blood donation camp is annually organized in association Red Cross society Jalgaon chapter where students, faculty and staff contributed voluntarily by donating blood for the noble cause of serving society and proudly adorn the badge of a blood donor.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

- The Institute organizes various programs from time to time for the promotion of Constitutional values, rights, duties, and responsibilities of citizens.

- The Institute celebrates Independence Day on the 15th of August every year. The day marks the importance of freedom, on this day, Flag hoisting ceremony is organized followed by recitation of the National Anthem. A prominent personality or a member from the college development council is invited to speak and share their thoughts on the occasion.
- Different cultural programs and events are performed which aim at highlighting the constitutional spirit of liberty equality justice and fraternity. Patriotic singing competition is held and participants render patriotic songs to spur the love for the motherland.
- Every year on 26th January, the Institute celebrates Republic Day in its campus with great gratification to honor the date on which the constitution of India came into effect. This day highlights the importance of constitution. Flag hoisting ceremony is organized followed by recitation of the National Anthem. A prominent personality or a member from the college development council is invited to speak and share their thoughts on the occasion
- The institute celebrates Constitutional Day every year on 26th November to commemorate the adaptation of the Constitution of India. The day highlights the efforts of the makers of constitution. The faculty and students take an oath on this day to ensure that constitutional values and rights are preserved for the betterment of the country.
- The Institute also celebrates Vijay Diwas to commemorate Indian victory in the Kargil war. Eminent guest from the armed services is invited to speak and share the experience of being a part of the Indian army.
- The Institute organizes a Blood Donation Camp every year on the death anniversary of the former Director of the institute Dr Shyamkant Deshpande. Many teachers and students donate blood to ensure that precious lives are saved.
- Women's Day is celebrated to mark the achievements of women throughout the history.
- There is also a legal aid campaign for the girl students to make them aware about their fundamental rights and other rights in the society
- The Institute organizes a Swachh Bharat Cleanliness Drive, in association with Rotaract club of IMR Jalgaon. The drive is aimed to promote the importance of cleanliness.
- The Institute has displayed core values to be practiced by the students very prominently in the lounge, which constantly remind students to be moral and ethical.
- The institute has taken up Beti Bachao, Beti Padhao initiative to the local community to sensitize on the gender bias issue.
- Postgraduate students have the Research methodology subject as a part of curriculum with the objective to acquaint with the ethics in research in connection with their contributions to society.
- Guest lectures and workshops are arranged by eminent personalities to deliver lectures on ethics, values, duties, and responsibilities and on saving the environment. Ethical Values, rights, duties, and responsibilities of citizens.
- Hence in this way, the institute ensures that the Constitutional values, rights, duties, and responsibilities of citizens are promoted and served.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and

other staff and conducts periodic programmes in this regard.

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

Response: A. All of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	View Document
Code of ethics policy document	View Document
Any other relevant information	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

- Institute organizes the various activities to inculcate and nurture the principles like truth, righteous conducts. Love, non-violence and peace. Human values, National integration, communal harmony and social cohesion, Ecological consciousness,, Equality, Sacrifice, Dedication, Devotion, Struggle, Patriotism, Nationality, Social justice to inspire the faculty and students for meaningful life.
- The National and International commemorative days like Independence Day, Republic Day and Labor day, International Yoga Day, International Women's Day, world Economic Day activities are celebrated to stimulate various aspects of life among students. . These activities bind the people of different cultures and religions into a bond of unity.
- Apart from this the Institute celebrates birth and death anniversaries of famous personalities such as Dr.Sarvepalli Radhakrishnan, Mahatma Gandhi, Kaviyatri Bahinabai, Swami Vivekananda and Chatrapathi Shivaji Maharaj, Dr. B. R. Ambekar. These celebrations help inspire the students about the sacrifices and contribution of these great leaders towards nation building, social justice and social reforms.

File Description	Document
Link for Geotagged photographs of some of the events	View Document
Link for Annual report of the celebrations and commemorative events for the last five years	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Best Practice 1 – E-Governance

E-Governance initiative– A practice that the institute has undertaken on account of the pandemic situation prevailing in India. The Initiative involves establishing technical support and platforms for all to be on a single platform.

- 1. Title of the practice: *E-Governance*** - This is an initiative taken by the management of the Institute to encourage working from home and not expose the students and faculty to the deadly coronavirus, at the same time ensuring that no aspect of the academic cycle is compromised.
- 2. Goal:** The goal of this initiative is to ensure smooth and efficient running of the academic, curricular and extra-curricular activities, without any disturbance to student and faculty participation. It was also envisaged to ensure maximum attendance to online sessions and programs conducted by the institute.
- 3. The Context:** The onset of Covid 19 early March 2020 sent shivers down the country notwithstanding the amount of concern and thoughts to overcome the issue in terms of continuing educational commitments by the Institute in spite of receiving orders to shut physical operations from the 20th of March.
- 4. The Practice:**

- 1. Establishing an ideal platform:** By the time the Pandemic was taking a monstrous shape, the institute had already established ideal platforms to overcome such obstacles. The Institute procured an official version of Microsoft Teams software, and issued Login and Passwords for each and every student. All the Faculty members were also given the Login Ids and trained in conducting sessions online.

The Institute has established an ERP system that incorporates all administrative and teaching learning process procedures. Session plan, student attendance, provision for uploading study content, video lectures, and online submission of assignments are all included in the ERP, as well as administrative components such as employee biometric timing details, leave application, and leave sanctioning online. Apart from this the institute has shifted to sending notices and circulars on Faculty Whatsapp group, and shifted to virtual meetings on Zoom and WebEx

1. Creating Teams: Each faculty member created a team of his concerned subject adding all the students of the course for participation. The team so created provides a facility to ensure taking online sessions as per the official time table, recording of the session for future reference, attendance mechanism, facility to upload Notes and other study materials, provision of assignments to be submitted, as well as conduct of online examination.

1. Evidence of success: It may not be out of place to mention here that the students have totally accepted the practice, with great enthusiasm, and have given excellent patronage to the service. The student attendance also is very encouraging and it is observed that there is a reasonable increase in the student attendance/Participation, when compared to offline lectures. The assignments are also submitted on time and is available for scrutiny and award of marks in the system, thus making it easier for the faculty as well as students to ensure continuous internal evaluation.

2. Problems encountered and Resources required: The challenge involved creating login IDs and Passwords for each and every student of all the courses, the other challenge was to ensure successful logins from the students. This problem was encountered from students with rural background who may not always have a high speed internet connectivity. The resources required consisted of securing sufficient bandwidth for Institute's server, providing support staff during lecture hours to address any issue concerning student login or faculty login.

Best Practice 2 -Abhyas

Abhyas:A knowledge based practice to improve the students' quest for answers to their overall development.

1. Title of the Practice - Abhyas:The practice comprises of five major activities namely- Granth Pradarshan, Book Review, Readers Club, Writers Club, A display shelf on 'Books-Must Read'

2. Goal

The goal of the project is to ensure students to refer to the traditional means of learning in place of the current trend of finding everything on google and the cell phones. To acquaint all the students with the new arrivals of books in the market and cultivate the habit of reading, reviewing and writing among the students.

3. The Context

It is observed that the student community have almost forgotten the need to refer the hard copies of books either for general reading or for their academic reference.

Therefore, the institute has devised an alternative to ensure that students get an opportunity to see, perceive, identify the importance, read, acquire knowledge and present it to the community in the form of individual writings. This is ensured by bringing out an annual magazine 'Vyavastapan'.

The challenging issue however is to specifically identify books that would be worthwhile for our students keeping in view the courses offered and the quality of students admitted.

4. The Practice

A. Granth Pradarshan: This is an annual event preferably in the month of February during the annual celebration 'Synergy'. Reputed publishers and distributors of the region are encouraged to display copies of latest arrivals, bestselling titles (fiction and non-fiction), and academic books. Facility is also given to the students to purchase at discounted prices during the exhibition. The institute simultaneously conducts guest lectures by eminent librarians/ experts from the region who stress on latest developments in academics, e-resources, and its relevance for research activities and publications.

B. Book Reviews: this is an exercise given to the management students wherein the students are given books on both fiction and non-fiction including autobiographies. The students are expected to read, review and prepare a presentation based on their understanding which is duly assessed by a panel of faculty members.

C. Readers club: Students are encouraged to form a group of members who are interested in reading and their common interests are shared in the forum. This exercise also develops skill to face competition. .

D. Writers Club: this activity is an extension to the readers club, some of the students who believe in expressing their ideas and feelings are encouraged to put them in the form of comprehensions, short stories, articles and poems.

E. Books-Must Read: A huge display shelf is created in the lobby of the institute to high light on the latest arrivals, motivational books, inspirational books, spiritual books and Autobiographies of eminent personalities. The cover pages are regularly updated for the benefit of the students.

5. Evidence of Success

The Students who are actively involved in initiating and participating in above activities have developed an inclination towards academics and its importance it has also led to significant contributions to our annual publications 'Vyavasthan' It has also been observed that the number of students using the library facility has increased over a period of time. It may not be out of place to mention here that significant performances in the cultural activities has been inspired by the literary works and the institute has won prizes in many contest not only in the region but also at national level.

The students have also improved in understanding the concepts in the right perspective which is reflected in the quality of presentations made.

6. Problems Encountered and Resources Required

The activity does not involve huge budgetary requirements as it is voluntary in nature and students participate with a lot of enthusiasm. In case Of 'Granth Pradarshan' the institute provides sufficient place to display the range of books without any financial liability. The manpower required in organizing this event is also available without a hitch.

File Description	Document
Link for Best practices in the Institutional web site	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

One of the distinctive feature of the Institute of Management & Research is the Training and Placement activity, which happens religiously. The Institute has a full-fledged Training and placement cell headed by a Full time Training and Placement officer.

The T & P Cell is responsible to maintain the student data, of every batch of students across various courses and the data is periodically updated. A separate placement brochure is prepared every year giving the details of the student, which includes educational qualification, percentage obtained, specialization and the date of birth along with a passport sized photograph.

These details along with the previous years' recruiters and the number of students placed is depicted in a pie chart to enable organisations get a snapshot of the entire activity, and enable them take a decision to organize for an in-campus or off-campus recruitment drive.

The cell has established tie-ups with various industries and corporate entities in Jalgaon and in the state of Maharashtra, and continuously sends enquiries for placement opportunities for students with these organisations.

The students are also posted regularly on the various openings for all the functional areas of Management and computer sciences. The training and placement officers ensures that sufficient orientation is given to prospective students on the kind of the organisation applying for, their line of business activity, the expectation of the organisation, and also the pay structure.

The students are required to fill a willingness form to participate in the training and placement program of the institute. This is because there are many students from the business community who wish to continue in their family business.

The students of the institute are also exposed to guest lectures and sessions from the industry, to keep them updated about the latest trend in the corporate field, so that they can be prepared appropriately to handle the requirements expected from them. The students are given training in soft skills and communication skills by the faculty as well as training and placement department. This helps to develop their overall personality and make them confident for their future role

The Institute also conducts regular grooming sessions, and sessions on etiquette, manners and personality development to impart students a congenial and holistic approach to their professional life.

Some of the top recruiters are Kotak Mahindra Bank,HDFC Bank, Sudarshan Solar, BIBA Construction, SBI Life Insurance, Aditya Birla Sun Life Insurance, Apollo Munich Healthcare, Samrat Traders, Syntel, Vihaan InfoTech, Malhar Communication, NEXA Showroom, Chaudhari Toyota, Bajaj Allianz Life Insurance, Jalgaon People's Co-op Bank, Shriram Finance, Reliance Life Insurance to name a few.

The institute is very proud to share the fact that in spite of the pandemic taking a toll both in academics and the industry, the training and placement cell has managed to place around 62% of the enrolled students in various organisations with very impressive packages during the year 2020-21.

This has been possible only through the efforts of the Training and placement cell which has a regular Institute – Industry connect program. Under this program, there is a session from an industry expert every Saturday, who mainly focus on the present industry requirement and share their valuable insights with the students. This has also enabled in the success of the T & P initiative thereby producing good results.

It is a matter of great pride that the institute has successfully conducted an H R Conclave in online mode, wherein top H R professionals from the industry addressed the sessions, and shared with them the present and future of employment and the skills required.

File Description	Document
Link for appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

- The Institute has obtained a confirmation letter declaring the Institute fit to receive Central assistance under **section 12 B** of the UGC Act 1956, vide **ref no F. No.8-141/2021(CPP-I/C) dated 17 December 2021**.
- From the academic year 2019-20, admissions to program such as BMS (E-commerce) has been suspended, owing to poor demand from the student community
- From the Academic 2020-21, admissions to BMS program was suspended due to poor patronage from students, In the current academic year the Institute has not admitted any students in BMS (E-commerce) and BMS Program.
- In lieu of the above courses the Institute has started offering BBA and BCA programs from the academic year 2019-20.
- The Institute wishes to inform that the five year Integrated MBA program being offered has been suspended and submitted for closure of the program to the AICTE and affiliating University.
- In the IIQA, it was submitted that a new program MBA (Pharmaceutical Management) has been started but actual admissions have taken place during the current academic year 2021-22.
- The Institute places on record the fact that the Government does not provide Scholarship to Under Graduate programs. Only the PG Programs MBA and MCA are eligible for govt. Scholarship. This affects on the percentage of scholarship received from the Government.

Concluding Remarks :

Institute of Management & Research, Jalgaon, a pioneer management insitute, founded in 1986 to meet the regional need for management and computer education. The Institute is approved by AICTE, New Delhi and affiliated to Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon.

The Institute is well known for activities which are not only student friendly but also focus on the upliftment of society in general and stakeholders in particular. Our activities include Academic, Social, and Cultural areas of current relevance.

The institute has tie-ups with prestigious organizations both academic and from industry which is a part of our continuing efforts to improve the quality of education and exposure to students and society.

The institute believes in providing quality education as a most effective tool when it is experiential and accurately focused. The Institute is also a recognized Research Center in the region. There is fully established Mentorship program in the institute.

The Institute provides various add-on courses and value added certificate courses apart from the prescribed syllabus. The Institute practices outcome based education and is a one-stop professional higher education solution provider for emerging professionals.

One of the strengths of the Institute is its Training & Placement, which has improved exponentially over the years by virtue of the quality of education provided and the Alumni base.

The Institute has a legacy of Gold medalists both in Management and Computer streams at the University level. In sports, the Institute leads in the region by bagging awards and prizes, in the inter-collegiate, Inter-university and National level sports events conducted.

The institute is marching towards obtaining NBA accreditation with a vision to get an autonomous status.

The institute strives to fulfill its vision of imparting holistic education for overall development of an individual and promotion of a more just and humane society.

NAAC

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																																								
2.1.1	<p>Average Enrolment percentage (Average of last five years)</p> <p>2.1.1.1. Number of students admitted year-wise during last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>545</td> <td>531</td> <td>428</td> <td>530</td> <td>600</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>544</td> <td>530</td> <td>428</td> <td>526</td> <td>600</td> </tr> </tbody> </table> <p>2.1.1.2. Number of sanctioned seats year wise during last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>600</td> <td>600</td> <td>560</td> <td>800</td> <td>800</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>600</td> <td>600</td> <td>560</td> <td>800</td> <td>800</td> </tr> </tbody> </table> <p>Remark : Edited as per data provided</p>	2020-21	2019-20	2018-19	2017-18	2016-17	545	531	428	530	600	2020-21	2019-20	2018-19	2017-18	2016-17	544	530	428	526	600	2020-21	2019-20	2018-19	2017-18	2016-17	600	600	560	800	800	2020-21	2019-20	2018-19	2017-18	2016-17	600	600	560	800	800
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2.4.3	<p>Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)</p> <p>2.4.3.1. Total experience of full-time teachers Answer before DVV Verification : 415 Answer after DVV Verification: 304</p> <p>Remark : Only exiting factuality's experience is considered</p>																																								
2.6.3	<p>Average pass percentage of Students during last five years</p> <p>2.6.3.1. Number of final year students who passed the university examination year-wise during the last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>344</td> <td>367</td> <td>345</td> <td>296</td> <td>336</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	344	367	345	296	336																														
2020-21	2019-20	2018-19	2017-18	2016-17																																					
344	367	345	296	336																																					

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
326	367	312	295	287

2.6.3.2. Number of final year students who appeared for the university examination year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
375	401	455	426	424

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
335	406	477	456	488

Remark : Edited as per data provided

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

5.1.4.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
373	457	254	406	138

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
373	545	254	406	138

Remark : Edited as per data provided

5.2.1 Average percentage of placement of outgoing students during the last five years

5.2.1.1. Number of outgoing students placed year - wise during the last five years.

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
104	100	92	86	99

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17

113	90	102	93	99
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Remark : Edited as per data provided

5.3.1 **Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**

5.3.1.1. **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
17	5	7	25	20

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
25	7	10	28	21

Remark : Edited as per data provided

6.3.4 **Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).**

6.3.4.1. **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
45	44	40	39	48

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
31	08	00	02	02

Remark : Edited as per data provided

7.1.2 **The Institution has facilities for alternate sources of energy and energy conservation measures**

1. **Solar energy**

	<p>2. Biogas plant 3. Wheeling to the Grid 4. Sensor-based energy conservation 5. Use of LED bulbs/ power efficient equipment</p> <p>Answer before DVV Verification : A. 4 or All of the above Answer After DVV Verification: B. 3 of the above</p>
7.1.5	<p>Green campus initiatives include:</p> <p>1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants</p> <p>Answer before DVV Verification : A. Any 4 or All of the above Answer After DVV Verification: B. 3 of the above</p>
7.1.7	<p>The Institution has disabled-friendly, barrier free environment</p> <p>1. Built environment with ramps/lifts for easy access to classrooms. 2. Divyangjan friendly washrooms 3. Signage including tactile path, lights, display boards and signposts 4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p> <p>Answer before DVV Verification : A. Any 4 or all of the above Answer After DVV Verification: B. 3 of the above Remark : point 1,2and 3 is considered</p>

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of courses offered by the Institution across all programs during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>383</td> <td>397</td> <td>385</td> <td>392</td> <td>429</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>341</td> <td>362</td> <td>364</td> <td>370</td> <td>333</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	383	397	385	392	429	2020-21	2019-20	2018-19	2017-18	2016-17	341	362	364	370	333
2020-21	2019-20	2018-19	2017-18	2016-17																	
383	397	385	392	429																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
341	362	364	370	333																	
2.1	<p>Number of students year-wise during last five years</p>																				

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1426	1222	1210	1305	1325

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1413	1162	1129	1216	1229

2.2 **Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
300	396	280	400	400

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
300	300	218	234	234

2.3 **Number of outgoing / final year students year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
375	401	455	426	424

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
361	319	424	387	398