

Date:-

To,
The Director,
KCES's Institute of Management & Research,
Jalgaon.

Application for: **MCA / MBA / MBA (Pharma)**

Respected Madam,

I, Mr. / Ms. / Mrs. -----

wish to seek admission to MCA/MBA course at your institute against

Non-CAP seat vacancies. Please find attached the following

documents for your consideration:

1. MAHA – CET Score card
2. TY Graduation Mark sheet

I sincerely request you to consider my application.

Yours Sincerely,

(Name of the Candidate)

Mobile Number: